



2024 Fall Budget Supplemental

Clark County Council
Public Hearing Presentation

Tuesday, November 5, 2024 @ 10:00am

Contact Information:

Kathleen Otto, County Manager, (564) 397-2458, kathleen.otto@clark.wa.gov
Emily M. Zwetzig, Budget Director, (564) 397-6097, emily.zwetzig@clark.wa.gov

Agenda

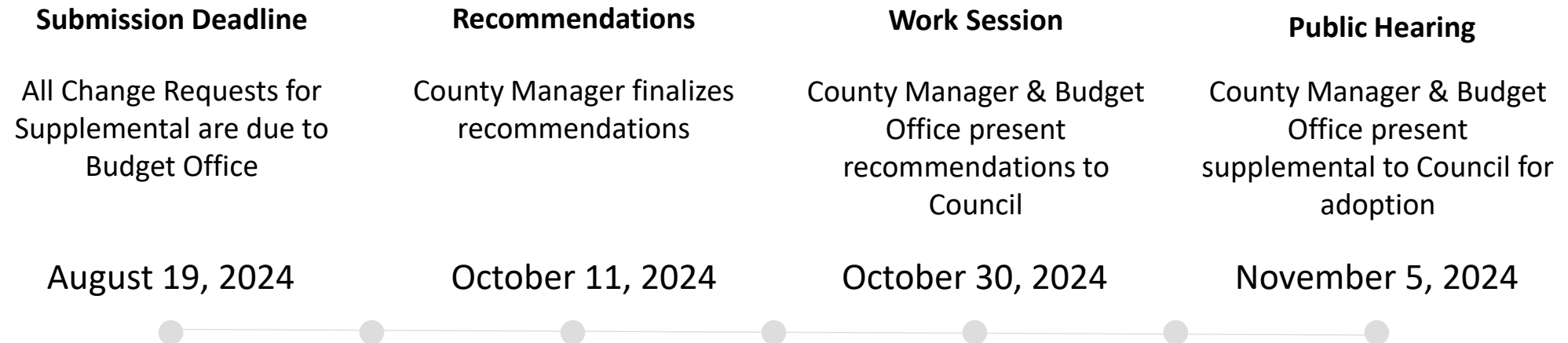
- Timeline
- Recommendations
- General Fund Impacts
- Budget Reports
- Council Adoption

A large, semi-transparent circular graphic on the right side of the page. It features a background image of people in a meeting, with hands resting on a table, a laptop, and a coffee cup. Overlaid on this image are several concentric circles and a thick grey arc. The text "Public Hearing Agenda" is centered within the innermost circle.

Public Hearing Agenda

Timeline

RCW 36.40 allows for supplemental budget appropriations for unforeseen and emergency situations.



Financial Challenges Facing the County

- Revenues are not keeping pace with rising costs.
- Increased demand for public services, coupled with inflation.
- Strain on balancing the budget while maintaining service quality.

Factors Contributing to the Gap

- Not enough growth in key revenue streams (property taxes, sales taxes, federal/state aid).
- Rising costs of goods, services, and operational needs.
- Inflation and expanding community needs exacerbating the financial burden.
- Limited flexibility in current revenue sources to meet growing expenses.



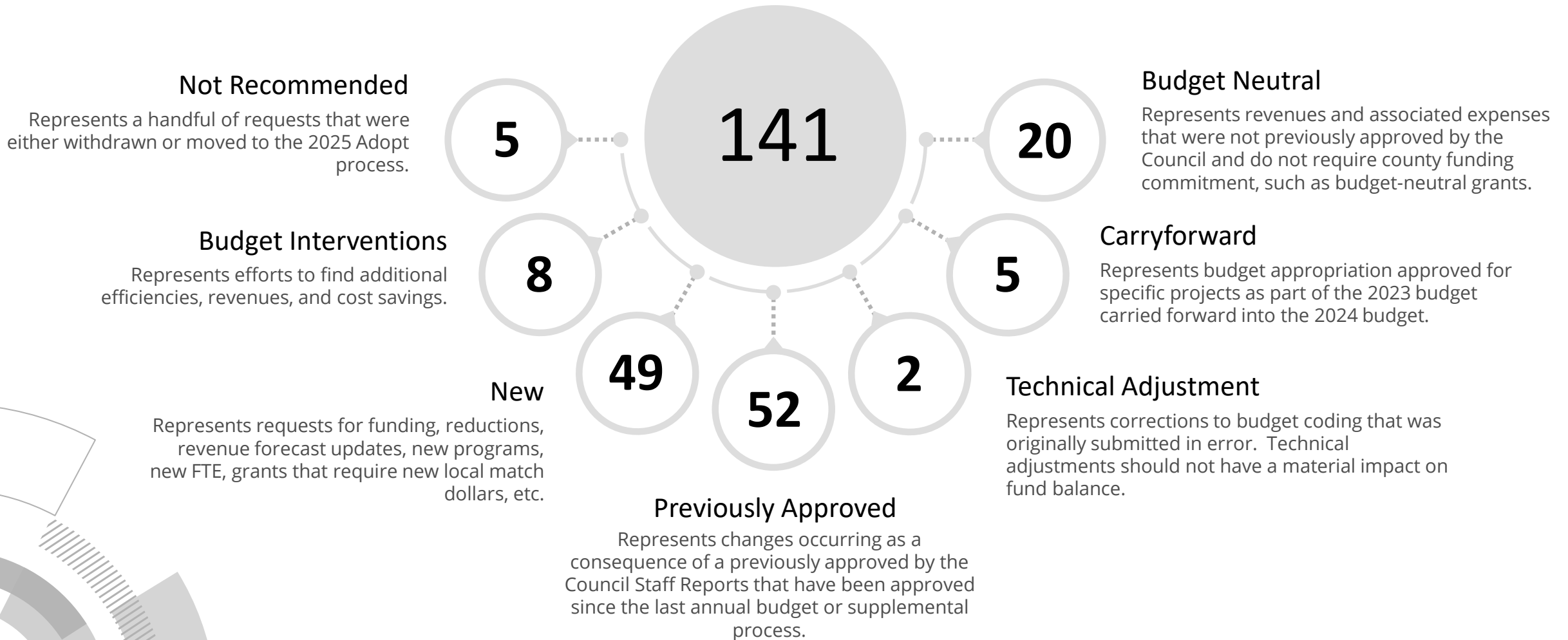
Addressing the Challenge

- Exploring cost-saving measures and operational efficiencies.
- Evaluating new potential revenue sources.
- Engaging stakeholders and community for collaborative solutions.
- Commitment to fiscal responsibility while sustaining critical services.



County Manager Recommendations

The Budget Office received a total of 141 Change Requests from Departments and Elected Officials. 136 of these requests are being recommended to the Council for consideration.



Amendment to County Manager Recommendations

IND-04-24FL Indigent Defense Additional Budget Authority for District Court Cases

Priority: 4
 New Request

Strategic Action: Community Relationships

Name (Elected Official / Department Director): Amber Emery Email (Elected Official Department Director): amber.emery@clark.wa.gov
 Phone Number (Elected Official Department Director): (564) 397-4308

Contact: Christopher Swaby Contact email: Christopher.Swaby@clark.wa.gov Contact phone: (564) 397-2259

Requested Action:

This is a request for additional budget authority for District Court Cases through 2024.

Justification:

County Manager’s office and Public Defense were notified that at the current rate of case filings, and percentage of those qualifying for an attorney has increased in 2024. District Court Judicial Bench will run out of attorneys to appoint to indigent persons who qualify for court appointed attorneys by November 19th. District Court is forecasting an additional 700+ cases by the end of 2024.

Cost Estimate/Comments:

Office of Public Defense is asking for additional budget capacity of \$300,000 through the end of 2024.
 • Office of Public Defense will be putting forth an amendment to District Court’s main Public Defense contract - Vancouver Defenders contract to add an additional attorney – approximately 33 cases a month for November and December - \$24, 811. (Adjustment will also be requested to 2025)
 • All other costs through the end of 2024 for “reasonable attorney costs”, identified by District Court bench in State v. Perala, 132 Wn.App. 98, 116, 130 P.3d 852 (2006). To pay those invoices submitted by attorneys, Public Defense will need additional budget capacity.

Impacts/Outcomes:

If this request is not approved Public Defense will not have enough budget to cover attorney fees through the end of 2024

Operating Budget:							
Fund	Request Type	Current Yr Rev	Current Yr Exp	Current Yr FB Chg	Next Yr Rev	Next Yr Exp	Next Yr FB Chg
0001-General Fund	One-Time	\$0	\$300,000	\$(300,000)	\$0	\$0	\$0
Totals		\$0	\$300,000	\$(300,000)	\$0	\$0	\$0

Amendment to County Manager Recommendations

ITS-03-24FL Information Services Microsoft Licensing Cost

Priority:

New Request

Strategic Action: Technology

Name (Elected Official / Department Director): Mike Sprinkle Email (Elected Official Department Director): Mike.Sprinkle@clark.wa.gov
Phone Number (Elected Official Department Director): (564) 397-5859

Contact: Mike Sprinkle Contact email: Mike.Sprinkle@clark.wa.gov Contact phone: (564) 397-5859

Requested Action:

Increase annual funding and budget capacity of the 5090 Fund by \$246,129 to handle the cost increases of the Microsoft server licenses.

Justification:

Clark County underwent a Microsoft licensing audit in 2024. Part of what this audit reviewed was the licenses that are used across all servers within the County. Licensing gaps were identified during the audit and legally the county must remediate before the end of November 2024. The cost of these licenses is paid annually out of the 5090 Fund. These costs could not be anticipated prior to the completion of the audit. The cost of these licenses is covering licenses for a period of 2 years, from June 1, 2024 through May 31, 2026.

On June 1, 2026, the County will sign a new 3-year agreement with Microsoft. Between now and the new agreement IT will make changes to our server architecture that will reduce the licensing needs and significantly decrease the annual costs.

Cost Estimate/Comments:

The total cost of these licenses for the period of June 1, 2024 through May 31, 2026 is \$843,270, a separate change request has been entered for each year of the agreement. The 2024 amount is \$246,129 and this request ask for revenue and expense budget of which approximately 63% would come from the General Fund to cover the portion that will hit in 2024.

Impacts/Outcomes:

If not approved, we will not have enough expense capacity to cover the cost of the Microsoft Licenses.

Fund 0001: General Fund

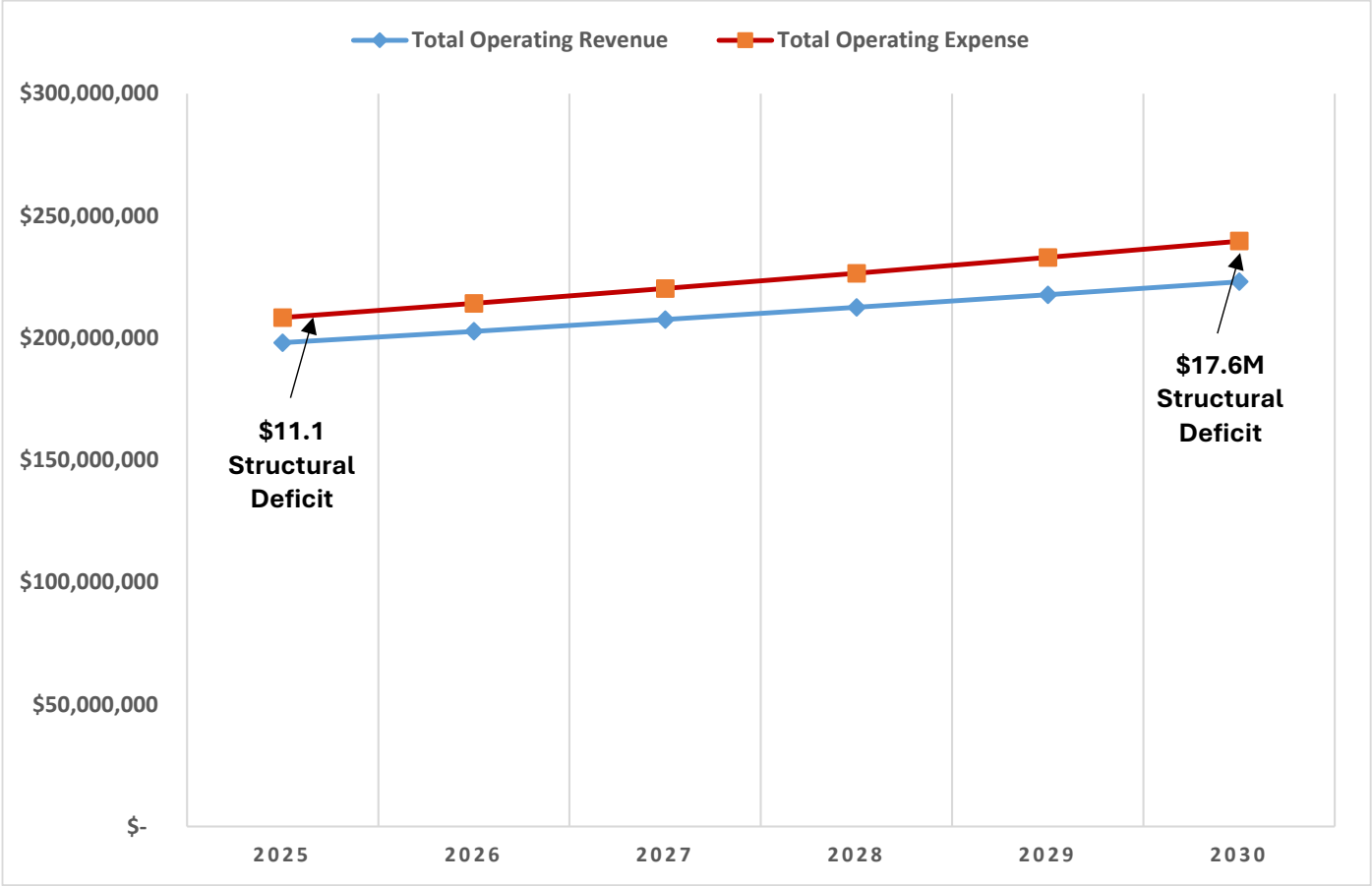
6-Year Forecast

The 2024 Fall Supplemental Budget includes several budget interventions that have been considered throughout the year to conserve General Fund dollars and account for increased revenues. Recommendations reflect a one-time net increase of \$20.58M to the fund balance.

	2024	2025	2026	2027	2028	2029	2030
Beginning Fund Balance	\$ 101,420,628	\$ 61,371,337	\$ 50,210,231	\$ 37,900,875	\$ 24,315,424	\$ 9,417,490	\$ (6,830,643)
Total Operating Revenue	\$ 194,125,363	\$ 198,079,547	\$ 202,727,246	\$ 207,537,114	\$ 212,515,137	\$ 217,667,531	\$ 223,000,751
Total Operating Budget Expense	\$ (202,147,654)	\$ (208,331,799)	\$ (214,188,934)	\$ (220,242,409)	\$ (226,499,451)	\$ (232,967,575)	\$ (239,654,599)
Total Capital Budget	\$ (29,611,411)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024 Budget Forecast Modifiers							
Assigned Fund Balance: ARPA Revenue Recovery Projects	\$ (23,000,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024 Fall Budget Supplemental Net Impacts	\$ 20,584,411	\$ (908,854)	\$ (847,667)	\$ (880,157)	\$ (913,621)	\$ (948,089)	\$ (983,591)
Total Budget Forecast Modifiers	\$ (2,415,589)	\$ (908,854)	\$ (847,667)	\$ (880,157)	\$ (913,621)	\$ (948,089)	\$ (983,591)
Projected Ending Fund Balance	\$ 61,371,337	\$ 50,210,231	\$ 37,900,875	\$ 24,315,424	\$ 9,417,490	\$ (6,830,643)	\$ (24,468,082)
Assigned Fund Balance: Compensated Absences	\$ (2,800,000)	\$ (2,800,000)	\$ (2,800,000)	\$ (2,800,000)	\$ (2,800,000)	\$ (2,800,000)	\$ (2,800,000)
Assigned Fund Balance: Non-Spendable Encumbered Invoices	\$ (1,700,000)	\$ (1,700,000)	\$ (1,700,000)	\$ (1,700,000)	\$ (1,700,000)	\$ (1,700,000)	\$ (1,700,000)
Minimum Fund Balance Per Policy	\$ (32,900,000)	\$ (33,906,484)	\$ (33,906,484)	\$ (33,906,484)	\$ (33,906,484)	\$ (33,906,484)	\$ (33,906,484)
Projected Fund Balance Available for Budget Requests	\$ 23,971,337	\$ 11,803,747	\$ (505,608)	\$ (14,091,060)	\$ (28,988,994)	\$ (45,237,127)	\$ (62,874,566)

****Forecast**** This data is subject to change as new information is received or if forecasted assumptions change.

General Fund Operating Structural Deficit



	2025	2026	2027	2028	2029	2030
Total Operating Revenue	\$ 198,079,547	\$ 202,727,246	\$ 207,537,114	\$ 212,515,137	\$ 217,667,531	\$ 223,000,751
Total Operating Expense	\$ (208,331,799)	\$ (214,188,934)	\$ (220,242,409)	\$ (226,499,451)	\$ (232,967,575)	\$ (239,654,599)
24FL Ongoing Impacts	\$ (847,667)	\$ (847,667)	\$ (880,157)	\$ (913,621)	\$ (948,089)	\$ (983,591)
	\$ (11,099,918.72)	\$ (12,309,354.68)	\$ (13,585,451.52)	\$ (14,897,934.45)	\$ (16,248,132.87)	\$ (17,637,438.86)

****Forecast**** This data is subject to change as new information is received or if forecasted assumptions change.

Budget Reports

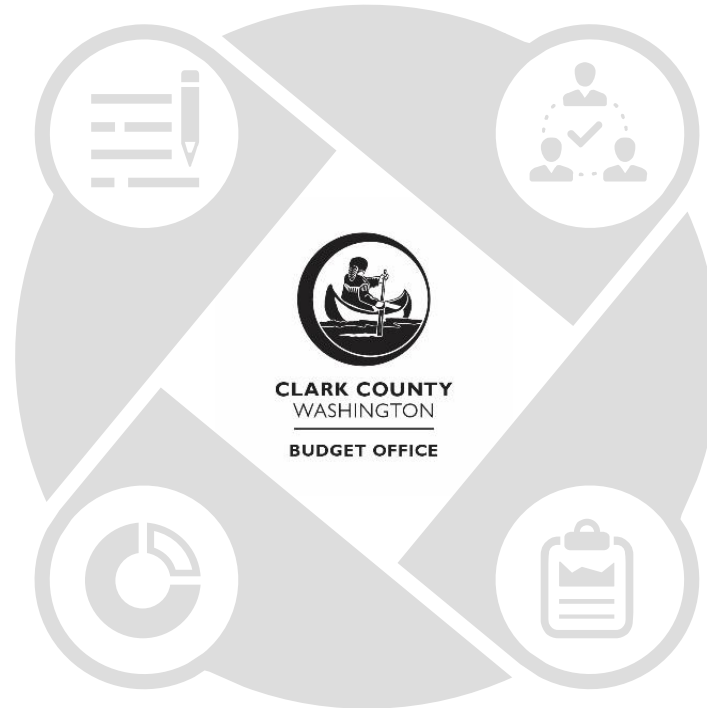
<https://clark.wa.gov/budget/2024-budget>

Exhibit A

Line-Item Appropriations
(Operating & Capital)

Attachments A1& A2

Summary by Fund and
Summary by Request
(Operating & Capital)



Attachment B

Staffing Changes (Operating)

Exhibit B


Change Request Narratives
with Summary by Fund
(Operating & Capital)

Recommended Change Requests

Specific details for all recommended requests can be found in the **Exhibit B: Change Request Narratives by Fund Report** included with the 2024 Fall Supplemental Budget Reports posted on the County's website. <https://clark.wa.gov/budget/2024-budget>



The screenshot shows the Clark County Washington Budget Office website. The header includes the logo, the word "BUDGET", and a search bar. The navigation menu includes "How do I...", "Services", "Departments", "Elected Officials", and "Maps & Records". The main content area displays the "2024 Budget" page, which includes a "View" button, "Edit", "History", "Layout", and "Revisions" options. A "2024 Adopted Budget Dashboard View" button is also present. The page title is "2024 Fall Budget Supplemental - November 5, 2024". Below the title, there are two sections: "November 5, 2024 Public Hearing" and "October 30, 2024 Work Session". The "October 30, 2024 Work Session" section is highlighted with a red box and contains two bullet points: "County Manager Recommendations Stage Budget Reports - October 30, 2024" and "Council Work Session Recording (Time Stamp: TBD)".



The graphic features the Clark County Washington Budget Office logo at the top. Below the logo, the text reads: "2024 Fall Supplemental Stage: County Manager Recommended Stage Exhibit B: Change Request Narratives by Fund November 5, 2024".

Other Major Fund Financial Impacts

Specific impacts for all other major funds can be found in the ***Operating and Capital Attachment A1: Summary by Fund Reports*** included with the 2024 Fall Supplemental Budget Reports posted on the County's website. <https://clark.wa.gov/budget/2024-budget>

OPERATING ATTACHMENT A1: SUMMARY BY FUND

Stage: County Manager Recommended
2024 Fall Supplemental
November 5, 2024

Fund	Fund Name	Sum of 2024 Revenue Change	Sum of 2024 Expense Change	Sum of 2024 Fund Balance Change	Sum of 2025 Revenue Change	Sum of 2025 Expense Change	Sum of 2025 Fund Balance Change
0001	General Fund	\$ 20,500,965	\$ 15,212,078	\$ 5,288,887	\$ 2,971,180	\$ 2,828,598	\$ 142,582
1002	Auditor's O & M	-	\$ 1,816	(\$ 1,816)	-	-	-
1003	Event Center	-	(\$ 45,134)	\$ 45,134	-	-	-
1004	Emergency Medical Services Dist.2	-	\$ 170,635	(\$ 170,635)	-	-	-
1010	Emergency Services Communication System	\$ 119,155	\$ 119,155	-	-	-	-
1011	Planning And Code	\$ 1,205,616	\$ 1,318,555	(\$ 112,939)	-	\$ 95,952	(\$ 95,952)
1012	County Roads	-	\$ 2,157,247	(\$ 2,157,247)	-	\$ 863,107	(\$ 863,107)
1018	Arthur D. Curtis Children's Justice Center (CJC)	-	\$ 8,448	(\$ 8,448)	-	-	-
1021	Law Library Fund	\$ 11,264	\$ 11,264	-	-	-	-
1022	Crime Victim and Witness Assistance	-	\$ 12,759	(\$ 12,759)	-	-	-

CAPITAL ATTACHMENT A1: SUMMARY BY FUND

Stage: County Manager Recommended
2024 Fall Supplemental
November 5, 2024

Fund	Fund Name	Sum of 2024 Revenue Change	Sum of 2024 Expense Change	Sum of 2024 Fund Balance Change	Sum of 2025 Revenue Change	Sum of 2025 Expense Change	Sum of 2025 Fund Balance Change
0001	General Fund	(\$ 447,053)	(\$ 6,597,245)	\$ 6,150,192	\$ 228,925	(\$ 9,371,187)	\$ 9,600,112
1003	Event Center	-	\$ 47,000	(\$ 47,000)	-	-	-
1012	County Roads	\$ 2,138,000	(\$ 1,209,093)	\$ 3,347,093	-	-	-
1014	Bonneville Timber	-	\$ 40,000	(\$ 40,000)	-	-	-
1025	Health Department	-	\$ 404,163	(\$ 404,163)	-	-	-
1032	MPD-Operations	\$ 82,000	\$ 62,000	\$ 20,000	-	-	-
1041	American Rescue Plan	(\$ 15,102,862)	(\$ 15,686,382)	\$ 583,520	\$ 399,888	\$ 999,888	(\$ 600,000)
3020	Bonded Capital Projects	\$ 39,905,000	\$ 8,405,000	\$ 31,500,000	\$ 600,000	\$ 32,100,000	(\$ 31,500,000)
3055	Urban REET Parks	(\$ 22,263)	(\$ 22,264)	\$ 1	-	-	-



Next Steps

- Questions from Council
- Council Feedback & Discussion
- Motion to Approve & Adopt

Clark County Budget Office

"Our mission is to develop and maintain a fiscally sustainable budget that implements county council priorities."



CLARK COUNTY
WASHINGTON
BUDGET OFFICE

For additional information or questions about the budget process contact:

Clark County Budget Office
P.O. Box 5000, Vancouver, WA. 98666



564 397-6097



www.clark.wa.gov/budget



Emily.Zwetzig@clark.wa.gov



For other formats, contact the Clark County ADA Office
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