



- Public Works
- About Public Works
- Contractors and consultants
- Equal opportunity - Title VI
- Chelatchie Prairie Railroad
- Flooding
- Legacy lands and natural resources
- Parks and trails
- Property and survey
- Roads and bridges
- SEPA
- Stormwater
- Traffic
- Transportation
- Vegetation and weed management
- Volunteer
- Wastewater
- Contact
- Frequently asked questions
- News
- Public Works Index



NTMP Process Framework

The **The Neighborhood Traffic Management Program (NTMP)** process framework identifies the steps by which staff and community members interact and participate in the NTMP. The process framework consists of four key elements that focus on specific tasks and conclude with the implementation of each traffic management strategy.

Step 1. Resident Request

During this step, residents or neighborhood associations will submit a request for action addressing their concerns. County staff will work with the neighborhood in defining the problem and study area, which may be a specific intersection or a much larger area, such as a neighborhood. The size of the study depends on the extent of the traffic-related concerns and should include any street that could serve as an alternative route.

As part of the resident request stage, once a year staff will provide the Neighborhood Association Council of Clark County (NACCC) an overview of the NTMP, its website, and the application process.

1. The process is initiated on January 15 when a resident or Homeowners Association submits a neighborhood traffic concern request to Clark County staff to investigate the concern by using the **NTMP Request Form** online or by calling (564) 397-2446.
2. Next the request is reviewed by county staff, which may include a collection of traffic data and an initial desktop assessment of the identified issue or need, to determine if it should be added to the NTMP process.
3. Using the results of the initial desktop analysis and the **project eligibility worksheet**, staff will determine if the identified issue/concern can be reasonably addressed on the proposed street.
4. Once this initial review is completed, the requester will be contacted via email by March 1st and informed of the findings and an explanation of the next steps.

Step 2. Evaluation

5. Next, a list of potential neighborhood traffic management strategies will be compiled to address the traffic concern identified by the resident/ neighborhood association, using the **NTMP Strategies Toolkit** as guidance based on the gathered data, type of traffic problem, and road classification.
6. Once a list of potential strategies has been prepared, County staff will solicit feedback from other Clark County departments and emergency service providers that may be affected by the implementation of the potential strategy.
7. After gathering input from key agencies and departments, County staff will score eligible projects and complete the **NTMP Prioritization Worksheet**. Projects will be scored within each category based on the applicable criteria.
8. Points will be awarded based on characteristics of each street as outlined in the **NTMP Prioritization Worksheet**, which assigns points based on the following factors:
 - a. Traffic Speeds
 - b. Average Daily Traffic (ADT) Volumes
 - c. Reported Crash History
 - d. Pedestrian Facilities
 - e. Bike Infrastructure
 - f. Park, School (K-12), or Transit Stop
 - g. Pedestrian Destinations
 - h. Parked Vehicles
 - i. Equity

The top candidates in the pool are further evaluated in the field.

Step 3. Engagement

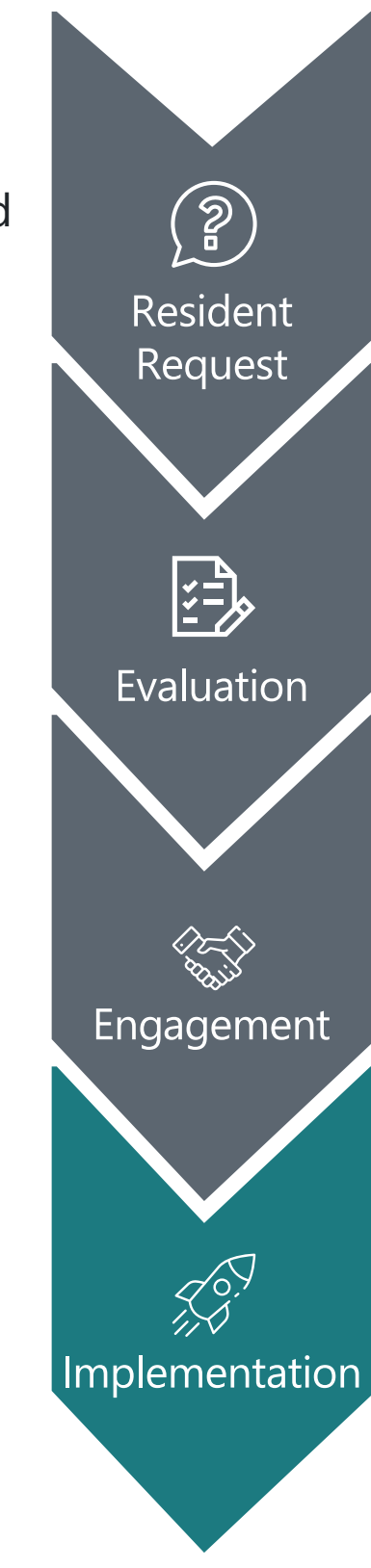
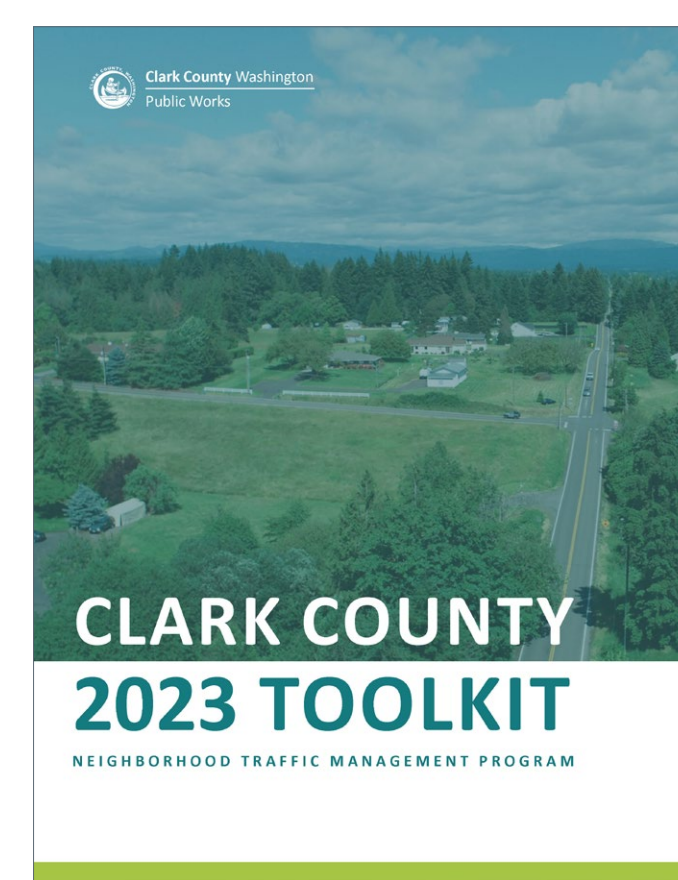
9. Once projects have been scored, County staff will post a list of projects that meet the criteria on the **NTMP webpage** and notify those neighborhoods whose projects are moving forward.
10. Once the scored NTMP project list is published, County staff will use various methods to determine general public support, such as posting a neighborhood sign with Clark County contact information or accepting comments through e-mail.
11. Once input has been gathered, county staff will rank all eligible projects, then staff will begin developing project concepts involving the "four E's,"
 - j. Equity – The NTMP will include a systematic evaluation (see NTMP DEI Lens) of how different neighborhoods will be affected by the selection and implementation of a neighborhood traffic management project.
 - k. Education – The **NTMP Strategies Toolkit** will include programs that remind speeders and distracted drivers of the negative effects of their action
 - l. Enforcement – County staff will collaborate with Sheriff department to enforce speed limits.
 - m. Engineering – The **NTMP Strategies Toolkit** will be based on the construction of a physical change to the roadway to deter speeding.
12. Projects then will be prioritized based on the scoring. Results and project ranking will be posted on the NTMP website on May 1st of each year and shared with the requester via email.

Step 4. Implementation

13. After sharing the results with the requester County staff will present the prioritized list of projects to County Council, by June 1st of each year.
14. County Council will consider approving the prioritized list based upon available funding and direct the County Engineer to design, engineer and install the traffic management strategies, based upon sound engineering practice and generally accepted standards.
15. After approval, implementation of the project will be scheduled and added to the Transportation Improvement Program.

NTMP Toolkit

2023 NTMP Toolkit - Learn about NTMP options, advantages, disadvantages, and considerations for each option before you submit your request. Click the 2023 Toolkit image below to learn more.



Jump to

- Toolkit
- Forms
- Resident Request Form

Forms

- Project Eligibility Form** - Definition TBD
- Prioritization Form** - Definition TBD
- Petition Form** - Definition TBD
- Resident Request Form** - Definition TBD

1
2
3

Resident Request Form

Resident Information

First Name *

Last Name *

Request Date *

Phone Number *

Email Address *

Mailing Address *

[Next](#)

For problems that require immediate response, please call (564) 397-2446.

For issues that don't require immediate attention, such as a pothole or vegetation issue, filling out an online maintenance request.

For more pressing problems, please call (564) 397-2446.

County staff tends to be extremely busy during storms and may not have time to regularly check online submissions, so a phone call is the best way to report a problem that needs immediate attention. County staff typically receives these electronic maintenance requests from 6:30 a.m. to 5 p.m. Monday through Friday, excluding holidays.

For urgent issues after hours or on weekends and holidays, please call (564) 397-2446 to reach an answering service, which can dispatch a county crew if necessary.

To report off-leash or aggressive dogs in county parks, call Clark County Animal Control, (564) 397-2488, 8:30 a.m. to 4:30 p.m. Monday through Friday, excluding holidays. For animal issues outside of business hours, call 311.

NOTE: This is to report a road concern in Clark County in Washington state.

For life-threatening emergencies, always call 911 immediately.

Neighborhood Association App:
www.clark.wa.gov/county-manager/neighborhood-association-directory



proud past, promising future

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- Businesses
- Volunteers
- Clark County Employees

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- Maps Online
- Property Tax Payment
- Jail Inmate Lookup

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