



## Minutes: CLARK COUNTY CIVIL SERVICE COMMISSION MEETING

### IN ATTENDANCE

- COMMISSIONER MARLA LUDOLPH-HEIKKALA (CHAIR)
- COMMISSIONER CRYSTAL KROELLER (VICE CHAIR)
- COMMISSIONER LEAH ANAYA
- COMMISSIONER GARRY PRESTHUS
- COMMISSIONER COLETTE DRAPER
- SENIOR DEPUTY PROSECUTING ATTORNEY STEPHEN ARCHER (COUNSEL TO THE COMMISSION)
- SECRETARY/CHIEF EXAMINER LESLIE HARRINGTON SMITH

MEETING DATE: THURSDAY JANUARY 16, 2025 REGULAR MEETING   
 MEETING TIME: 3:00 P.M. SPECIAL MEETING

LOCATION: *This meeting will take place IN PERSON and via Microsoft Teams.*  
 **CONF RM. 511**  CONF RM. 523  CONF RM. 433  
 **CCSO ADMIN CLASSROOM**  CONFERENCE CALL  
 **MICROSOFT TEAMS MEETING LINK: [JOIN THE MEETING NOW](#)**  
 (Phone Number +1 213-262-7043 Phone Conference ID: 449 939 722#)

Special Guests: Michael Hilton, CCSO HR Rep, Chief Deputy Hoss, Sergeant Skidmore

### EXECUTIVE SESSION:

Commissioners had no need to discuss personnel issues in Executive Session, with respect to RCW 42.30.110(1)(g) regarding Items #1 and #2 on the agenda.

### REGULAR SESSION:

1. Per Civil Service Rule 2.03 'At the first regular meeting in January of each year, the Commission shall elect one of its members as Chair and another member to serve as Vice Chair for a term of one year.' Commissioners unanimously voted for Chair to be Marla Ludolph-Heikkala and Vice Chair Crystal Kroeller
2. Commissioners reviewed and certified the following background investigations:
  - Abascal, Asley – Deputy Sheriff
  - Arnold, Timothy – Deputy Sheriff
  - Scheidt, John – Sheriff’s Support Specialist II
  - Yee, Gregory – Deputy Sheriff
3. Commissioners reviewed and confirmed removal for the following background investigations:
  - Huerta, Leididayana – Sheriff’s Support Specialist II

Moskalkenko, Rodion – Deputy Sheriff

4. Commissioners reviewed and certified the following eligibility lists for 12 months or until exhausted:

Deputy Sheriff R003042 January 2025

Lateral Deputy R002178 January 2025

5. Commissioners reviewed and approved the following meeting minutes:

December 19, 2024 Regular Meeting Minutes

Other business to come before the Commission:

1. Introducing New HR Rep for CCSO: Michael Hilton, joined county on 1/6/25

2. Vacancies

Job Title	Count	Status
Administrative Assistant	1	Recruiting
Deputy Sheriff	17	Interviews 1/24; 2/7; 2/19 & 2/20 (Skidmore has 21)
Program Assistant	1	
Sergeant	1	eligibility list through March 2025
Sheriff's Support Spec III	4	Recruiting
Sheriffs Support Specialist Supervisor	1	(filled by Jeff Brockus)
<b>Grand Total</b>	<b>25</b>	

3. Public Safety Testing will be changing their testing process on 3/2/25 with a brand-new test. One recommendation is to exhaust the current eligibility list and start a new eligibility list so that there is no cross over between the 2 separate testing processes. More discussion expected with CCSO HR.

4. June Civil Service Commission meeting falls on Juneteenth Holiday. The Commission agreed to move the meeting to Wednesday the 18<sup>th</sup>. Proper public notices will be sent out to meet the OPMA requirements.

5. Discussion with Commissioners about candidate being considered who is an ex-employee who was convicted of a DUI when they were just starting the Academy in March 2023. Candidate followed court orders, went through diversion and charge was XXX. Sheriff's Office was asking the Commission for thoughts on a possible exception to the standard 5-year disqualification period for DUI conviction. The commission agreed to let the candidate move to the background investigation. Some suggestions included disqualification of the candidate and allowing them to pursue an appeal. The commission's Legal Counsel will do some research on policy exceptions for Civil Service Commissions. More discussion to follow in a future meeting.

6. Sheriff's Executive Team changes effective 1/16/25:

- a. Brian Kessel -> Undersheriff
- b. Chad Rothenberger -> Chief Deputy Enforcement
- c. Mike McCabe -> Commander
- d. Jim Hansen -> Chief Deputy Administrative

Next regular meeting is scheduled for Thursday February 20, 2025, at 3PM  
Commissioners may confirm attendance:

- COMMISSIONER MARLA LUDOLPH-HEIKKALA
- COMMISSIONER CRYSTAL KROELLER
- COMMISSIONER LEAH ANAYA
- COMMISSIONER GARRY PRESTHUS
- COMMISSIONER COLETTE DRAPER

Date: 2-20-25

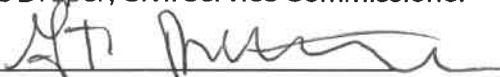
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Marla Ludolph-Heikkala, Chairperson



Crystal Kroeller, Vice Chair, Civil Service Commissioner

APPROVED VIA TEAMS  
Leah Anaya, Civil Service Commissioner

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Colette Draper, Civil Service Commissioner



Garry Presthus, Civil Service Commissioner



Leslie Harrington Smith,  
Secretary/Chief Examiner