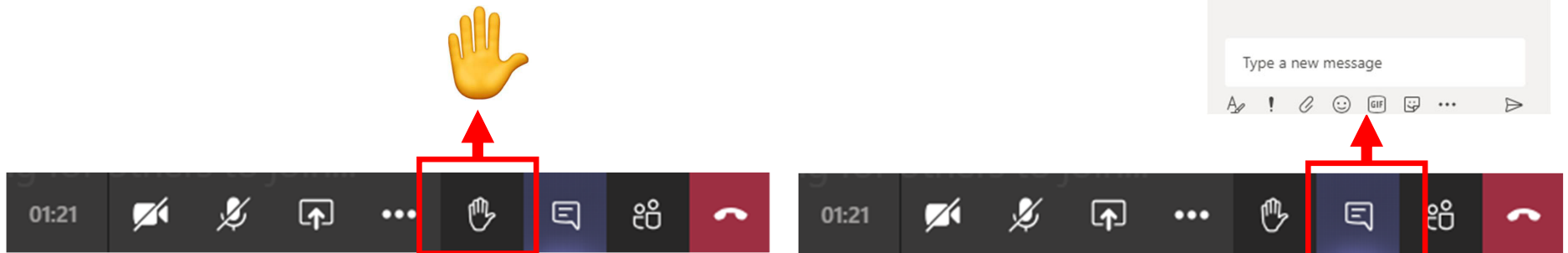
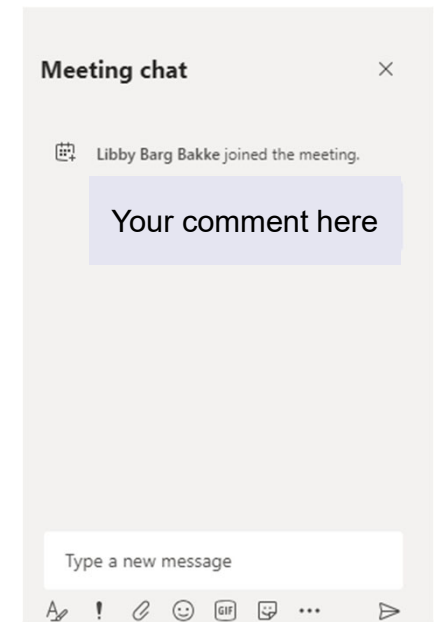


# Welcome!

Joining us remotely? Here are some things to know—

- The meeting is being recorded.
- If you are joining via Microsoft Teams, please mute yourself upon arrival.
- Advisory Board members can use the chat or raised-hand tools to participate in the discussion.
- If you are guest, you can ask questions by un-muting yourself or with comments using chat.





# Clark County Parks Advisory Board Meeting Agenda



Tuesday, December 10<sup>th</sup>, 2024, 4:00 PM – 6:00PM

**Virtual Meeting via Microsoft Teams only**

**PAB Members:**

James Kautz, Chair  
 Teresa Meyer, Vice Chair  
 John Jay, Secretary  
 Donald Meeks  
 Paulo Zandamela  
 \*\*VACANT  
 Janis VanWhye

**School District**

**Liaisons:**

Cale Piland (Evergreen)  
 AJ Panter (Vancouver)  
 Rachel Best (Camas)

**Parks Foundation:**

Tim Leavitt

**Next Meeting:**

January 14, 2025  
 Microsoft TEAMS and  
 In-Person

**\*\*Motion Needed**

<b>1. CALL TO ORDER</b>	4:00 PM
<b>2. ADMINISTRATIVE ACTIONS</b>	5 MIN
<ul style="list-style-type: none"> <li>a. Meeting structure guidelines for Teams</li> <li>b. Roll call / guest introductions</li> <li>c. Approved previous Minutes. Copies of these can be found on the website, via <a href="https://clark.wa.gov/public-works/parks-advisory-board">https://clark.wa.gov/public-works/parks-advisory-board</a></li> </ul>	
<b>3. PUBLIC COMMENT</b>	5 MIN
<p><b>The public is encouraged to participate in the following ways:</b></p> <ul style="list-style-type: none"> <li>• By phone: 213-262-7043 and enter access code: 695 244 951#</li> <li>• Submit public comments to: <a href="mailto:pab@clark.wa.gov">pab@clark.wa.gov</a></li> </ul>	
<b>4. MANAGERS REPORT</b>	20 MIN
<ul style="list-style-type: none"> <li>a. Departmental Updates.</li> </ul>	
<b>5. UNFINISHED BUSINESS</b>	15 MIN
<ul style="list-style-type: none"> <li>a. Parks Advisory Board – Amend Bylaws** – Ross Hoover (20 minutes)</li> </ul>	
<b>6. NEW BUSINESS</b>	60 MIN
<ul style="list-style-type: none"> <li>a. East Fork Reconnection Project – Lower Daybreak Design – Denielle Cowley (15 minutes)</li> <li>b. DeFrees Acquisition – Denielle Cowley (15 minutes)</li> <li>c. Klineline Pond Master Plan update – Michael Chau (15 minutes)</li> <li>d. Pacific Community Park Phase II Recreation Updates – Michael Chau (15 minutes)</li> </ul>	
<b>7. ROUNDTABLE DISCUSSION (PAB Members)</b>	15 MIN
<b>8. ADJOURN</b>	<b>6:00 PM</b>

*Parks Advisory Board meetings are recorded and the audio gets posted on the Parks Advisory Board website:*  
<https://clark.wa.gov/public-works/parks-advisory-board>



# Clark County Parks Advisory Board



## Agenda Item

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Date: 12/10/2024

### Agenda Item: Park Advisory Board – Amend Bylaws

Action Item   
Informational  
Item

#### Overview:

The Parks Advisory Board (PAB) Bylaws were revised on March 12, 2024, with approval from its sub-committee member and the Advisory Board itself. Various changes were implemented including updating its definitions, including ex-officio members from additional school districts within the county, changing the start date, and the scheduled day of the meeting, among other things.

At the meeting on September 10, 2024, PAB members requested a discussion regarding the Bylaws to determine if changes were needed to better stagger the terms. A discussion to review other board's bylaws was advised. At the meeting on October 8, 2024, PAB members approved the motion to revise the Bylaws to stagger the terms with a three-year, two-year, and two-year rotation once new members are onboarded, indicating that each member will still serve a three-year term. The County attorney has reviewed these proposed changes and found them to be legally sufficient.

**Prior Action by PAB:** Form subcommittee to amend bylaws  
**Action Requested:** Discuss and adopt revised bylaws for the Parks Advisory Board  
**Attachment:** Revised Bylaws  
**Prepared By:** Ross Hoover



# **Clark County Parks Advisory Board Bylaws**

**Last Update: 2/23/17  
Revised and approved: 6/09/2017  
Revised By: PAB Standards Sub-Committee**

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## **Clark County Parks Advisory Board Bylaws**

### **ARTICLE I-NAME**

The name of this advisory board shall be the Clark County Parks Advisory Board (PAB).

### **ARTICLE II-PURPOSE**

It is the purpose of this document to provide bylaws for the operation of the Clark County PAB which are consistent with section 2.61 of Clark County Code (Current through Ordinance 2015-11-24 passed November 24, 2015) which it was created under.

### **ARTICLE III-DUTIES AND RESPONSIBILITIES**

The Clark County Parks Advisory Board, with access to staff support services, shall advise and make recommendations to the Clark County Council will include but not be limited to the following:

1. Advise and make recommendations to Clark County staff and the County Councilor's relating to acquisition, planning and development of Clark County parks.
2. Maintain communication with other organizations, associations and citizens regarding Clark County parks to facilitate opportunities, build advocacy and communicate PAB actions and activities.
3. Advocate to decision makers and the public for parks purposes.
4. Advise Clark County staff and the Clark County Councilors on the selection of new park designs and locations.
5. Recommend appropriate policies to be adopted by the Clark County Council which establish:
  - Criteria for park land acquisition, development and improvement.
  - Criteria for the function of approved park developments.
  - Rules and regulations governing the use of park facilities.
6. Participate in the review of the biennial county budget for the parks division.
7. Be a part of the hiring process for the Parks Division Manager position.

8. Review proposals for changes in the structural organization and/or functions of the parks division.
9. Recommend development, adoption, and revision, as necessary, of the Clark County comprehensive parks, recreation and open space plan, policies and standards. The parks plan will be included as a required element of the Clark County comprehensive growth management plan.
10. Serve as members and representatives of the county on any regional or specialized parks advisory commissions or committees when appointed by and approved by the Clark County Councilors or its designee.
11. Guide and support any fund development efforts including grant applications and facility sponsorships.
12. Participate in any specialized studies and analyses regarding the standards or systems of providing parks, trails, and open space to residents and visitors.
13. Attend and testify at public meetings, hearings and other speaking engagements as necessary.

## **ARTICLE IV-MEMBERSHIP**

### Section 1. Number

The Board shall consist of seven (7) voting members as outlined in Clark County Code 2.61.010 – 2.61.070 Parks Advisory Board.

### Section 2. Classification of Members

- (a) Voting Members. The Clark County PAB will consist of seven voting members, who reside within the boundaries of Clark County, and who are appointed by the Clark County Council to serve without compensation.
- (b) Ex-Officio Members. Each school district with territory within the boundaries of unincorporated Clark County, and the Parks Foundation of Clark County, may be represented at all board meetings; they may take part in all discussions of matters before the PAB, but shall not have a vote.

### Section 3. Selection / Qualifications

Representation on Board: In filling vacancies, the Clark County Council has committed consideration to ensure representation of the broad range of interests related to parks in the community:

- (a) Board members should be knowledgeable about one (1) or more aspects of Clark County parks (e.g., trails, sports leagues, etc.) or be

willing to become appropriately knowledgeable and conversant about parks and issues.

- (b) Board members should be broadly representative of the different neighborhoods and areas served by Clark County parks.
- (c) Board members should be representative of the diversity within our community.

#### Section 4. Term of Office

The term of office for Clark County PAB members is three (3) years. Terms are staggered such that three (3) members terms expire one year, with two (2) members terms expiring the next year, and with two (2) more members terms expiring the next year after; and thereafter, the cycle shall be repeated from the beginning with three (3) members' terms expiring. The term of office begins on the first day in January. Vacancies will be filled for the remainder of the unexpired term. The Clark County Council may remove members from office at will.

#### Section 5. Ethics-Conflict of Interest

No Conflict of Interest. No member of the Clark County parks advisory board shall be employed in connection with parks services, including parks construction and planning, or otherwise employed by Clark County in a paid capacity, during his or her term on the board.

### **ARTICLE V-MEETINGS**

#### Section 1. Meetings

The regular public PAB meeting is held the second Tuesday of the month; a minimum of quarterly. Special meetings may be held as often as the board deems necessary. All meeting dates agendas, and minutes will be posted on the Clark County website.

#### Section 2. Location

Meetings typically will be held in-person at the **Luke Jensen Sports Complex** – Bud Van Cleve Community Room located at 4000 NE 78<sup>th</sup> Street, and an online option will be made available, but can be held at other locations, as properly noticed



### Section 3. Procedures

A majority of the number of voting Board members shall constitute a quorum for the transaction of any business, but four (4) affirmative votes are required to approve any action of the board. Attendance may be via electronic means (conference call, Skype etc.).

### **ARTICLE VI - VACANCIES**

The PAB shall find that a vacancy exists upon:

- (a) Receipt of a resignation in writing from one of its members or
- (b) A member has an attendance problem as defined in the Clark County PAB Attendance Policy and the board votes to recommend termination of the member to Clark County Council, and the Council may remove such member from the board.
  - The member has two un-notified absences in a row (“un-notified” means the member did not contact the Chair / one of the Co-Chairs before the meeting to indicate their anticipated absence);
  - The member has three notified absences in a row;
  - The member misses one third of the total number of board meetings in a twelve-month period;

Upon determination that a vacancy exists the Chair / Co-Chairs will report that vacancy to the Clark County Parks Division Manager who will notify the Clark County Council of the vacancy and request the recruitment process be initiated.

### **ARTICLE VII-OFFICERS**

The Clark County PAB will elect officers each year in January. Positions should include a Chair, Vice Chair (or optionally Co-Chairs), and a Secretary. PAB may determine if it requires other officers and elect them as necessary. The Chair and Vice Chair shall establish ground rules for meetings and ensure they are followed, keep meetings focused and on topic, be familiar with and promote Clark County’s policies, take responsibility for eliciting feedback from all members, ensure the exchanges between board members and staff are respectful and appropriate, and be sensitive to issues other board members want brought forward and ensure those issues are given discussion time. The Secretary shall have charge of all records and shall keep accurate and complete minutes of all meetings. The term of office for each officer shall run until

the subsequent election; provided, that vacancies shall be filled for the remaining term of office

### **ARTICLE VIII-SUBCOMMITTEES**

The PAB Chair or Co-Chairs, with the advice of the Board, may appoint standing and ad-hoc committees concerned with specific problems or areas of interest to the board. These sub-committees will be governed by the PAB Sub-Committee Bylaws.

### **ARTICLE IX-PARLIAMENTARY AUTHORITY**

Robert's Rules of Order, Newly Revised for small groups, shall be the parliamentary authority for the board, except as to any conflict with these Bylaws, in which case, these Bylaws shall prevail.

### **ARTICLE X-AMENDMENT OF BYLAWS**

These bylaws may be amended at any regular meeting of the PAB, provided that the proposed amendment has been introduced in writing at least two weeks prior to a regular meeting of the Advisory Board. Amendment of the bylaws shall require the affirmative vote of at least four of the members of the Parks Advisory Board



Clark County Parks  
Advisory Board



## Agenda Item

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Date: 12/10/2024

### Agenda Item: East Fork Reconnection Project – Lower Daybreak Trail

Action Item  
Informational X  
Item

#### Overview:

Construction for the East Fork Reconnection Project is scheduled to begin in April 2025, focusing on a 3-mile stretch along the East Fork of the Lewis River, from Lower Daybreak Trail to Dyer Creek. This work will directly impact users of the Lower Daybreak Trail. The specific phasing of construction will depend on the contractor's plans.

The Lower Columbia Estuary Partnership will be responsible for keeping users informed through outreach efforts.

We're presenting this information to the PAB to provide an overview of the work being done in the Lower Daybreak Trail area.

**Prior Action by PAB:** NA  
**Action Requested:** NA  
**Attachment:** East Fork Reconnection Project Design  
**Prepared By:** Denielle Cowley

# East Fork Lewis River Reconnection Project

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Parks Advisory Board

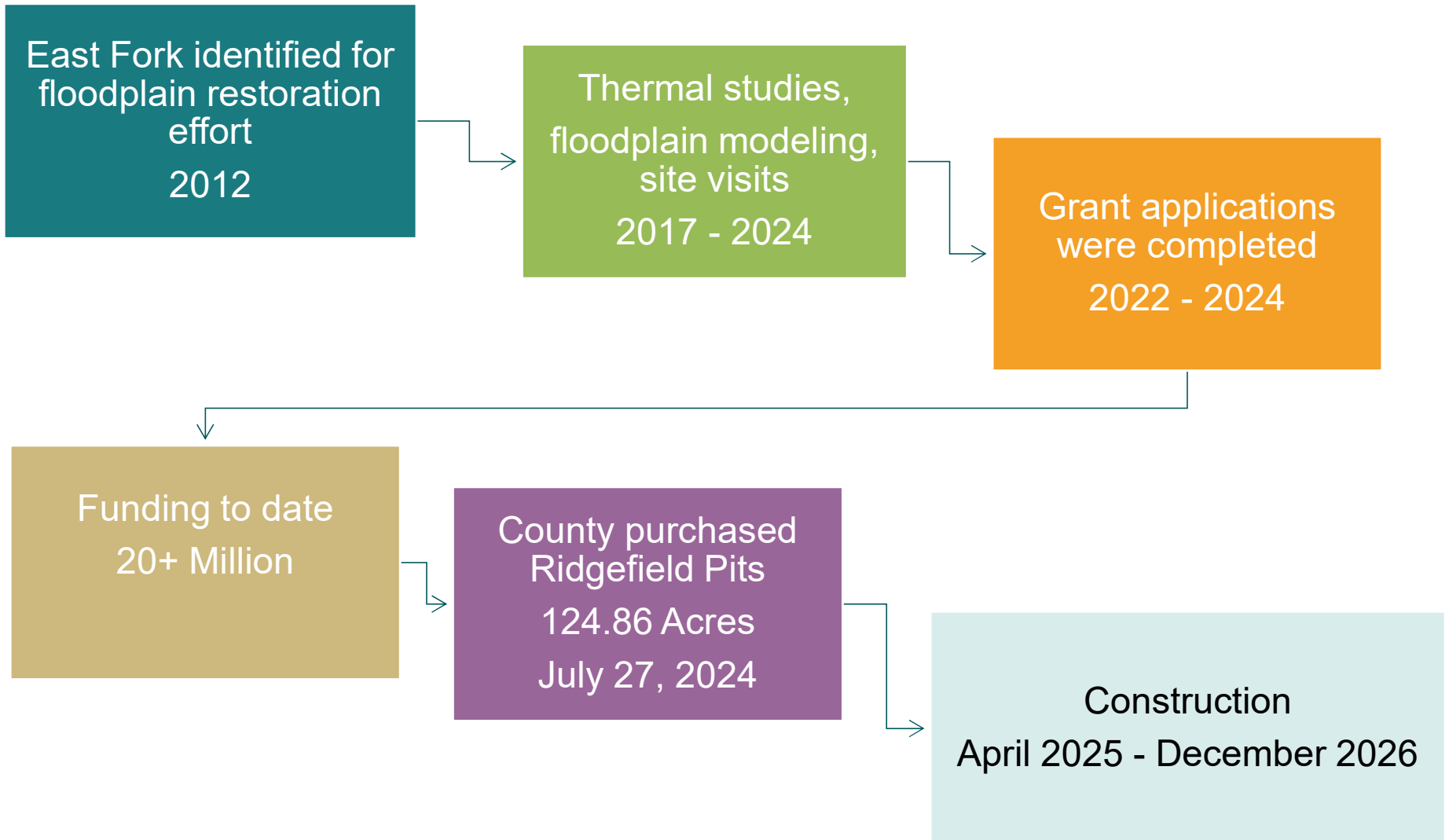
Clark County, Public Works Land Management Division

December 10, 2024



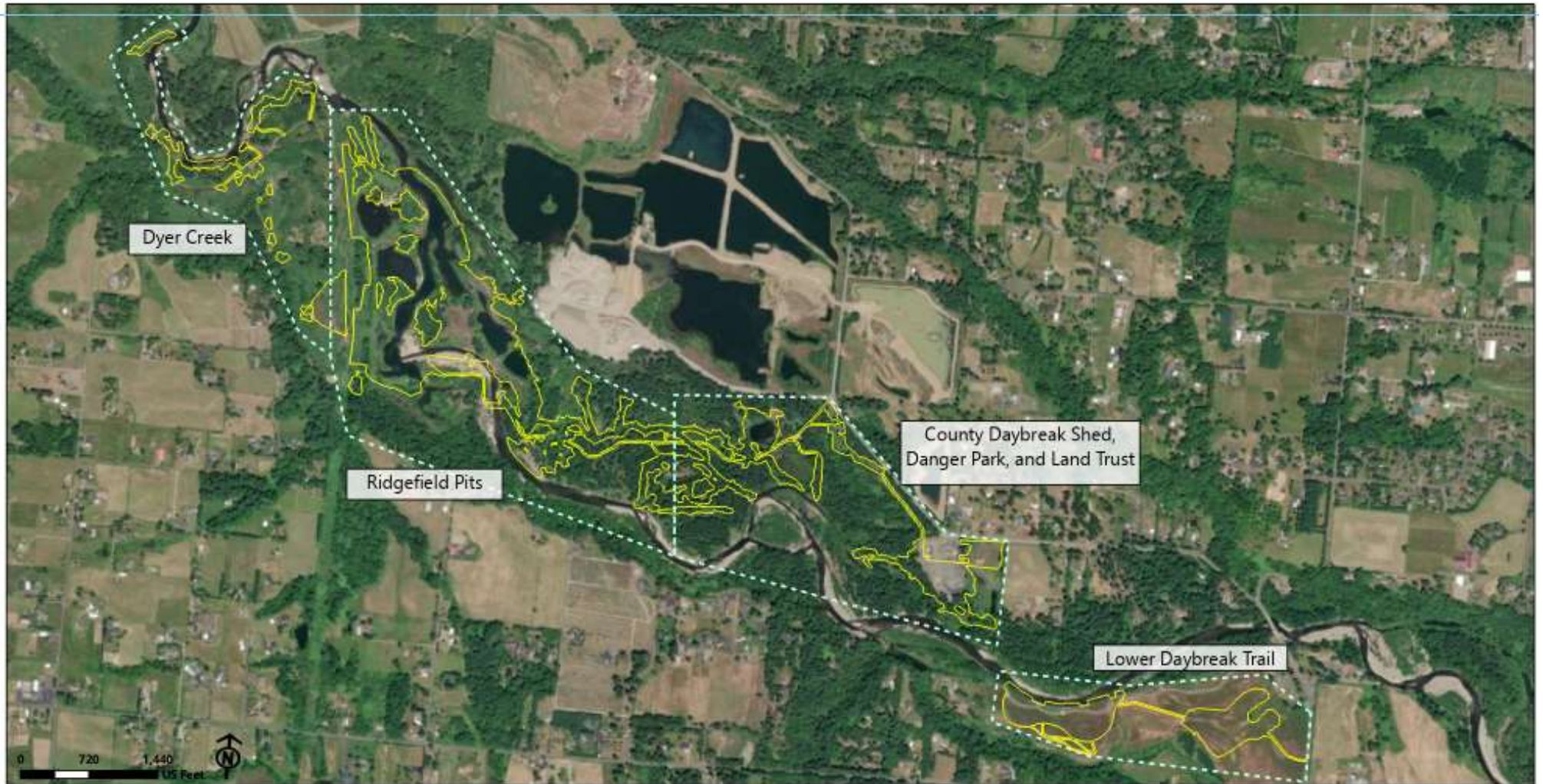
# The Path to the Present

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# 4 project locations

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# Benefits of restoring the East Fork Lewis River

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## **Multi-channel restoration:**

- Lowers flood intensity and harmful erosion
- Recharges groundwater and helps alleviate warm water conditions
- Aims to recreate complex, multi-threaded river ecosystem
- Provides essential habitat for juvenile salmon and steelhead

## **Project benefits:**

- \$20+ million investment in restoration

## **Community impact:**

- Completes key link in Clark County's Lewis River Greenway

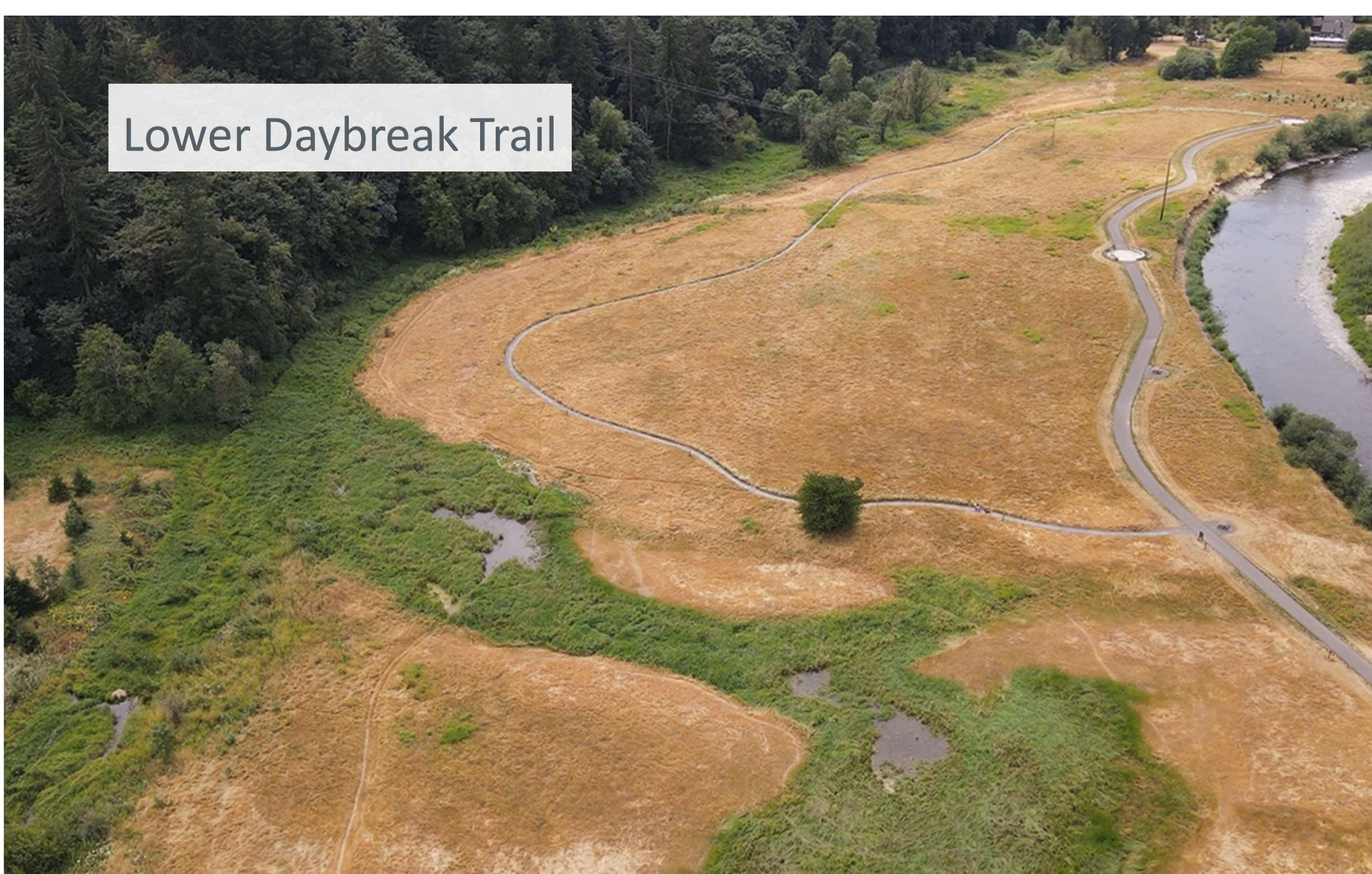


Lower Daybreak Park  
Current Conditions  
7.25.24





# Lower Daybreak Trail





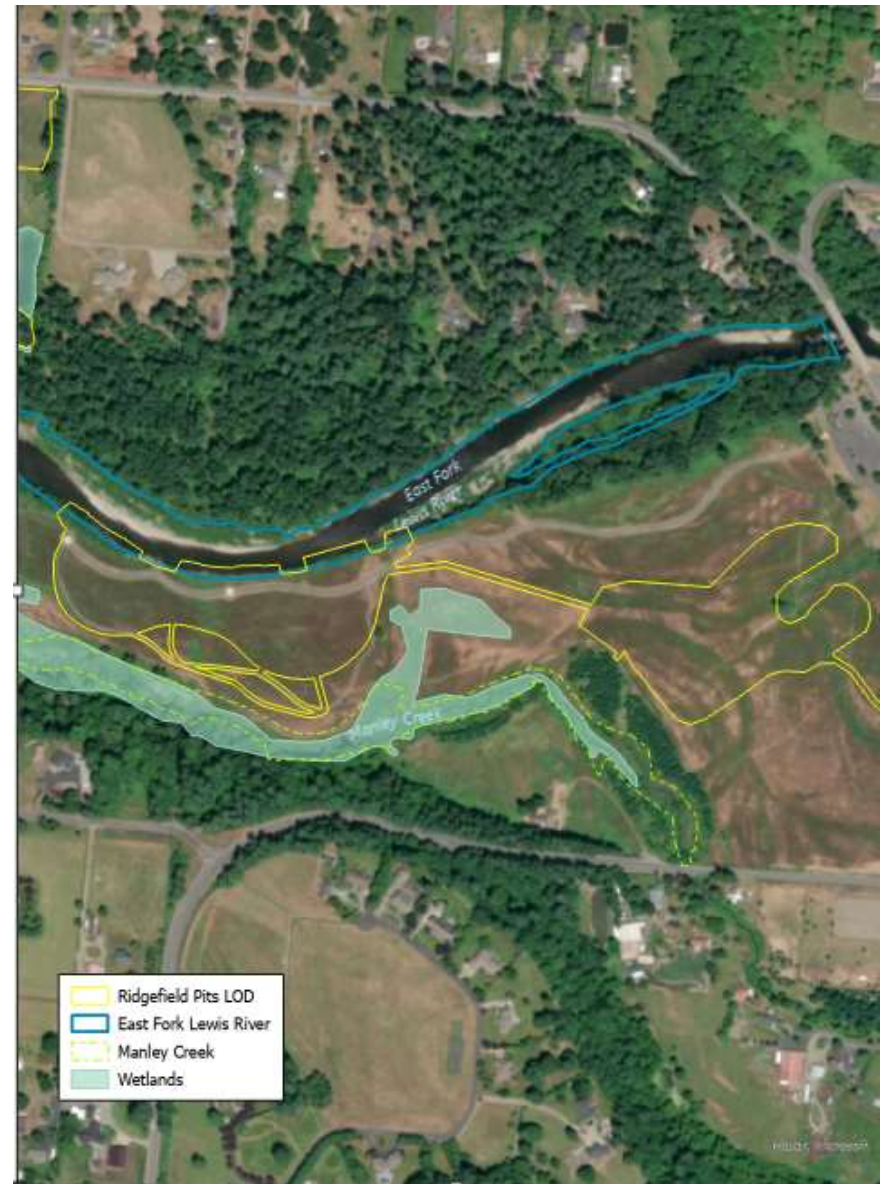
# Lower Daybreak Trail

## Erosion protection

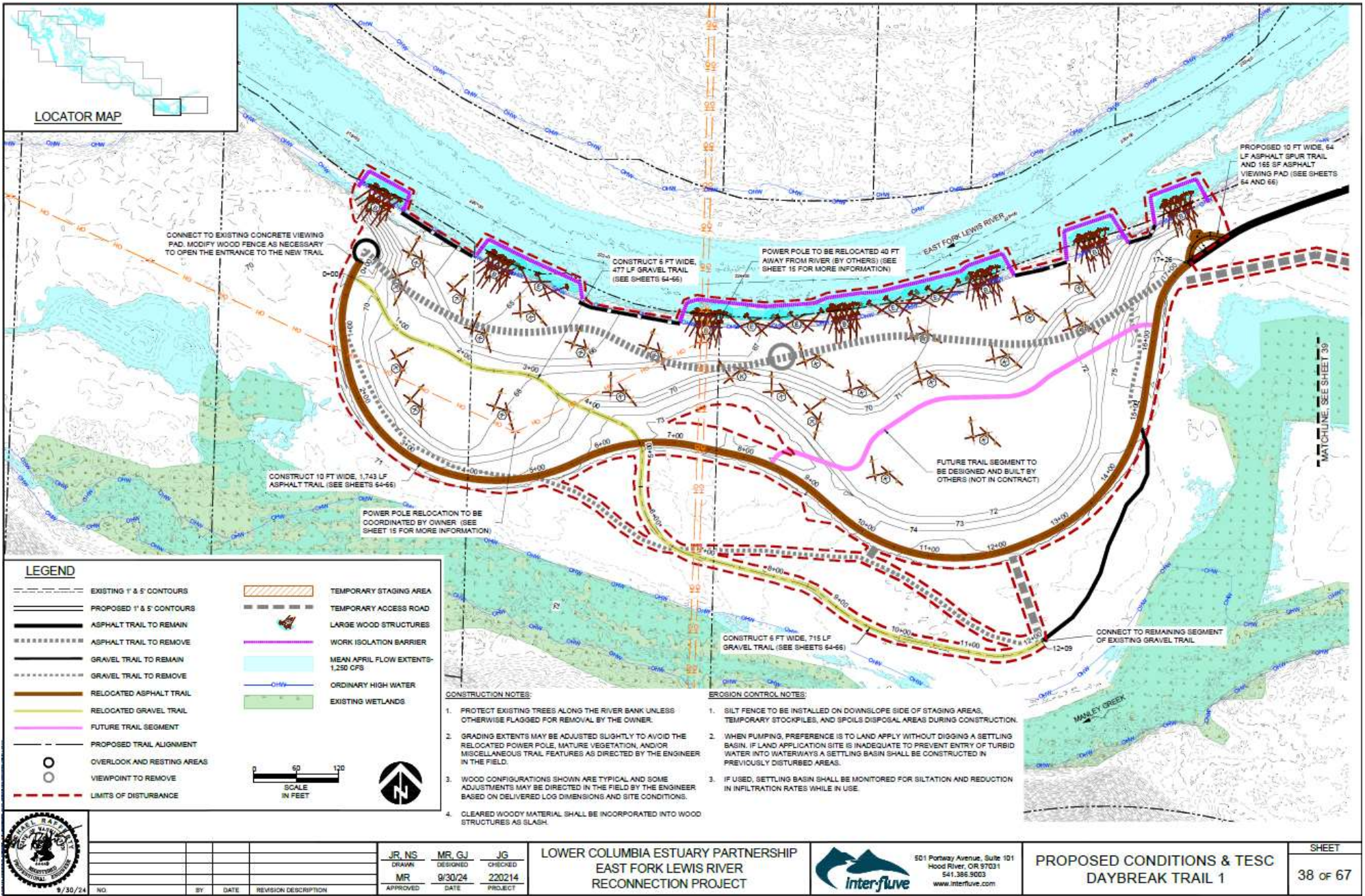
- Move trail and infrastructure
- Increase landscape flood capacity

## Restore habitat condition

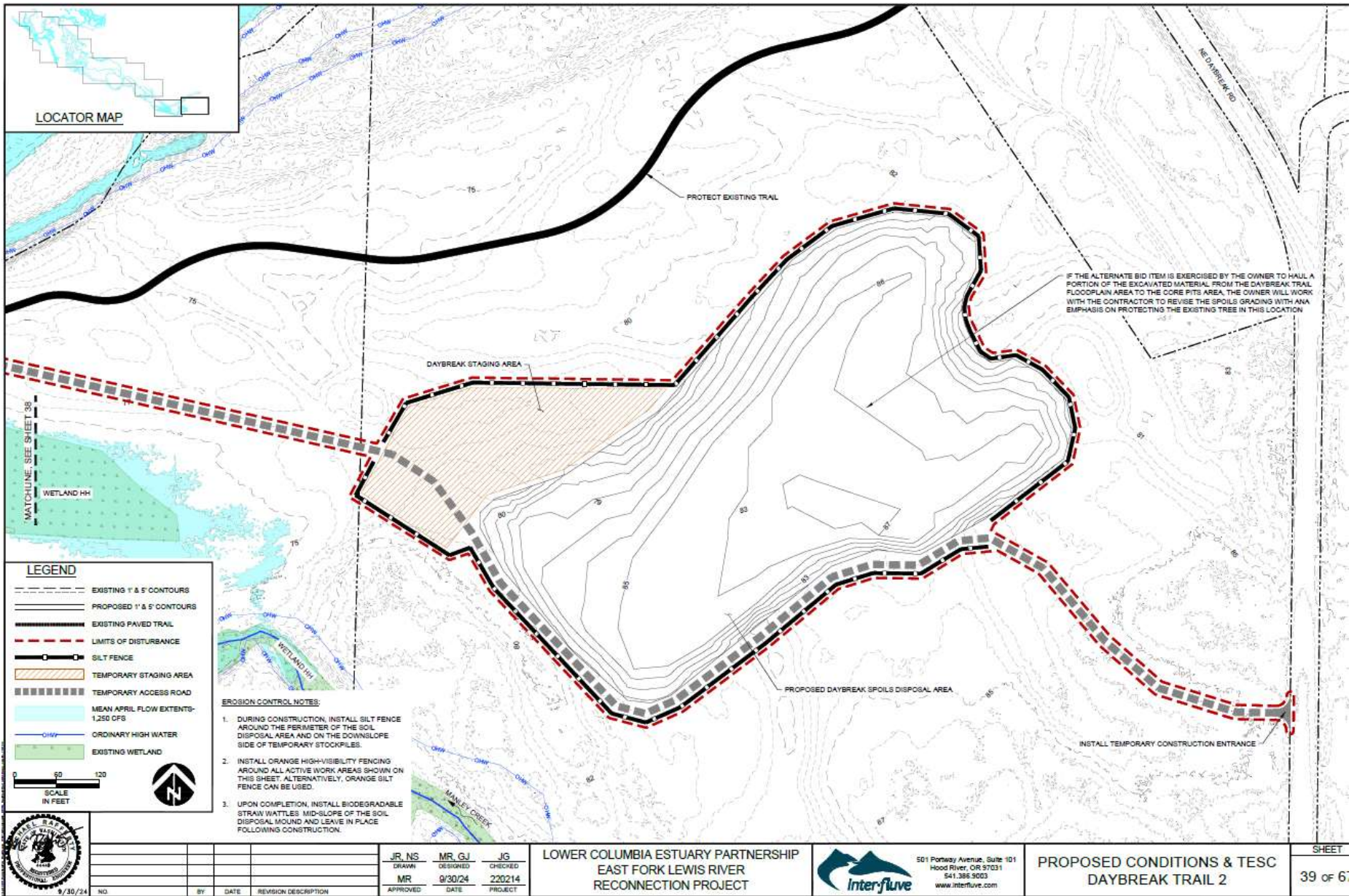
- Create high-water alcove
- Install large wood
- Plant native trees and shrubs along new trail alignment











# Timetable

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## 2025

- Mobilize logs, procurement, and weed control
- Begin construction
- Install initial plants
- Annual reports and county scheduling



## 2026 - 2027

- Continue construction and weed control
- Expand plant installation
- Final site inspection (2026)
- Conditional activities begin (2027)



## 2028 – 2030

Conditional activities:

- Weed control
- Interplanting
- Plant survival monitoring
- Final site clean-up (2030)



# Questions?

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# Clark County Parks Advisory Board



## Agenda Item

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Date: 12/10/2024

### Agenda Item: DeFrees Acquisition

Action Item  
Informational X  
Item

#### Overview:

Property for sale adjacent to Daybreak Regional Park was recently brought to the attention Legacy Lands staff. Following a thorough review of the property against acquisition criteria outlined in the Natural Areas Acquisition Plan and the Legacy Lands Guidance Manual, staff engaged with the landowner to explore the possibility of purchasing the property.

The acquisition of this 51.9-acre parcel would significantly expand Legacy Lands ownership along the East Fork of the Lewis River, creating a seamless connection with the adjacent Daybreak Regional Park. This expansion offers multiple benefits to the community, including opportunities for passive recreation, environmental restoration, stream protection, wildlife corridor enhancement, additional open space, and flexibility with future planning and development of the regional park. These parcels would allow for the utilization of water rights for assets associated with the park property and expansion areas that have been lost due to erosion.

**Prior Action by PAB:** NA  
**Action Requested:** NA  
**Attachment:** Property Map  
**Prepared By:** Denielle Cowley

# DeFrees Acquisition

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Parks Advisory Board

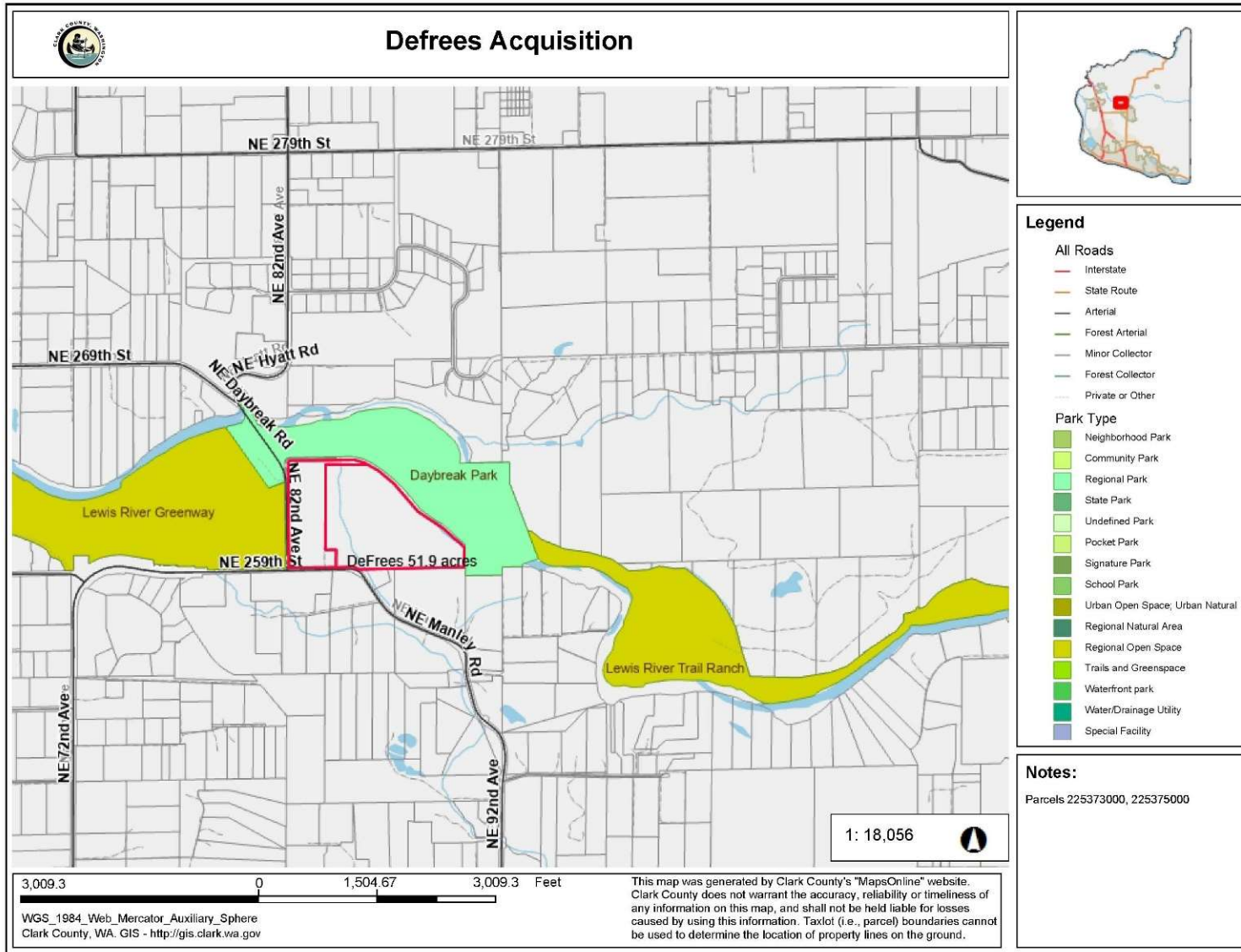
Clark County Public Works, Lands Division

December 10, 2024

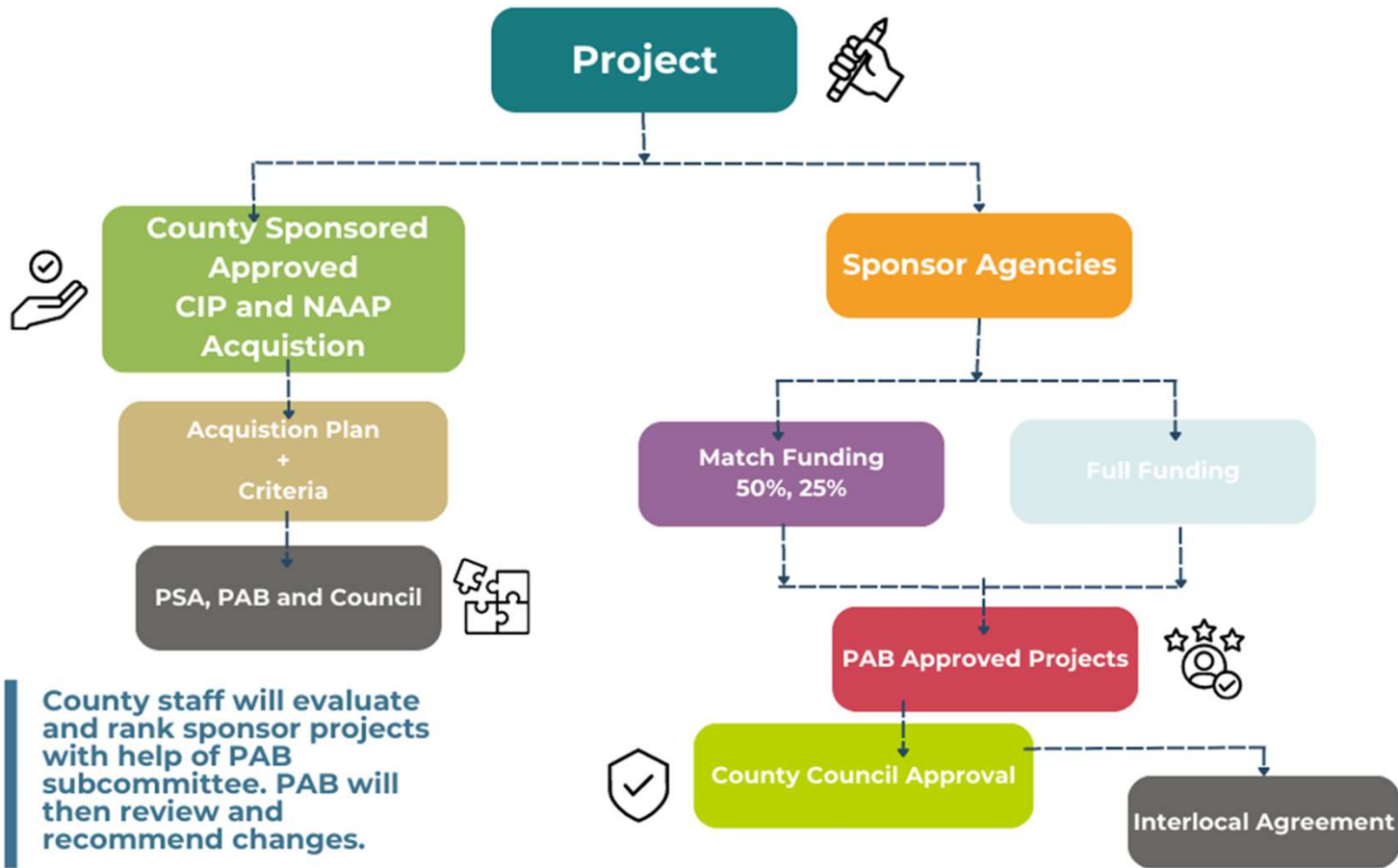




# DeFrees Acquisition



## PROJECT MATRIX



# Approved Plat



<p>GRAPHIC SCALE 0 50 100 200 FEET ( OF FEET ) 1 inch = 100 ft.</p>	<p>S-Terra LLC ENGINEERING AND LAND SURVEYING 360-571-8338</p>	<p><b>84TH FARM 2022 CLUSTER SUBDIVISION</b> <b>PRELIMINARY RIVER LOT CLUSTER PLAT</b></p>	
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# DeFrees Acquisition

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# DeFrees Acquisition

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# DeFrees Acquisition

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# DeFrees Acquisition

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# DeFrees Acquisition

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# Questions

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## Clark County Parks Advisory Board



# Agenda Item

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Date: 12/10/2024

### Agenda Item: Kline Pond Master Plan Update

Action Item  
Informational   
Item

#### Overview:

Park Planning is working on developing an update to the Kline Pond/Salmon Creek Regional Park master plan with PBS Engineering and Environmental. This new plan will provide a basis for further development of the park with a specific focus on improved access for all. In 2022, Clark County was awarded a grant by the Washington State legislature to improve accessibility to the park. With the grant, along with Park Impact Fees, Clark County Parks proposes to make significant improvements to the park in 2025 and 2026.

The features proposed for access improvements at the site in the revised master plan will enhance access where feasible for individuals with mobility challenges throughout the park including down to the waterline in future phases of improvement. Redevelopment of the park will also provide an opportunity to update existing amenities including the bathhouse, playground, and splashpad. Redevelopment will also allow Parks to address on-going operational and maintenance challenges associated with the parks splash pad.

The master plan update has been presented to the community at two public events. One event was held at the park and another open house was held at Salmon Creek Elementary School. An open comment period for accessibility considerations and challenges was also advertised.

Staff is providing Parks Advisory Board an overview of the plan prior to moving forward with PBS Engineering and Environmental to 30% design and Community Development Pre-Application Review.

**Prior Action by PAB:** N/A  
**Action Requested:** N/A  
**Attachment:** Kline Pond MP Update Presentation (dated 12/3/2024),  
Kline Pond MP Open House Boards (dated 12/3/2024)  
**Prepared By:** Michael Chau





## Clark County Parks Advisory Board



# Agenda Item

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Date: 12/10/2024

### Agenda Item: Pacific Community Park Phase II Recreation Updates

Action Item  
Informational **X**  
Item

#### Overview:

Park Planning has been developing plans for the Pacific Community Park Phase II Recreation project with MacKay Sposito. In 2022, Parks completed and presented a master plan update to the public, the update included the addition of pickleball courts to the park.

After acceptance of the master plan update, parks began developing plans for Phase II of the recreation updates. Parks is targeting 2026 for the construction of this phase, which will include construction of the pickleball courts along with a multi-purpose sports field that was part of the original master plan.

Staff is providing Parks Advisory Board an overview of the plan prior to moving forward with MacKay Sposito to 30% design.

**Prior Action by PAB:** N/A

**Action Requested:** N/A

**Attachment:** Pacific CP MP Update Presentation (dated 12/3/2024),  
Pacific CP Existing Conditions (dated 12/3/2024),  
Pacific CP Site Plan (dated 12/3/2024)

**Prepared By:** Michael Chau