



# WELCOME! Community Action Advisory Board Meeting

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- This meeting is being recorded.
- Please identify yourself when talking so we can capture accurate minutes.
- “Chat” function is not available due to public disclosure rules.
- Closed Captioning now available 
  - Turn on Webex Assistant and follow the prompts to turn on closed captioning
- Lock participant videos in Webex
  - Lock up to 6 participants to see them regardless of who is speaking
  - Each person can customize their own set of pinned participants
  - Hover over the thumbnail location you want to lock a participant to
  - Click on More  and select *Lock a participant to this location*
  - Select the participant from the list you want to lock in that position



# Approval of Sept and Oct 2024 Minutes

## COMMUNITY ACTION ADVISORY BOARD MEETING MINUTES

Hybrid Meeting: in-person at Center for Community Health and through Webex online platform  
September 4, 2024

PRESENT	EXCUSED	ABSENT	STAFF
Melanie Green, Chair	Faye Salomone	Megan Mulsoff	Abby Molloy
Alishia Topper, Vice Chair			
Rob Perkins, Secretary			
Amy Roark			
Ernie Suggs			
Joyce Cooper			
Jamie Spinelli			
Karyn Kameroff			
Clover Spears			
David Poland			
Nickeia Hunter			
Brittini Lasseigne			
Diana Perez			

**Guests:** CODAs interpreters; Lilly Pidhainyi (incoming CAAB member); Samantha Whitley (City of Vancouver); Amy Hernandez (CCVLP); Elizabeth Fitzgeard (CCVLP); Jessi Anderson (CCVLP); Jessica Saldivar (CCVLP); Mary Bedford-Carter (community member); Mike Taylor (community member)

### I. Welcome/Introductions

### II. Approval of July and August 2024 Minutes

Ernie Suggs made a motion to approve the minutes which was seconded by Amy Roark and approved unanimously by the board.

### III. Clark County Volunteer Lawyers Program Presentation (Org Std 5.9)

- Shared leadership at CCVLP extends to co-managed programs (see community agreements on slide)
- CCVLP is non-profit organization that provides civil legal aid to low-income people in Clark County
- Housing program is directed at tenants who are facing legal housing concerns
  - Housing Justice Project began in 2010. In 2023 was expanded to provide full representation in eviction prevention, dispute resolution, etc. Advice clinics at least once per week. Eligibility under 200% FPL.
  - Right to Counsel = bill which created right to legal representation for low-income tenants in eviction cases. CCVLP provides full free representation. Detailed guidelines on slide #13.
- Family law programs
  - Ways to get assistance: courtroom readiness appointments, advice appointments with an attorney, court navigation, administrative support. All volunteer attorneys.
- Survivor support program
  - Support survivors in: navigating the court system, preparing for inevitable unfortunate outcomes, keeping themselves and their children safe, sharing their experience, establishing stable lives.
  - Primarily protection order, custody, and divorce cases
  - Client eligibility rubric prioritizes clients with the highest needs and biggest barriers to access
  - Focus on trauma informed care, language access, and support networks.
- Special programs: Lay guardianship, immigration, bankruptcy (temporarily closed), elder law/wills/estate (temporarily closed), general law. 1+ month wait for first appointment. All volunteers attorneys. Provides staff attorney for Community Court.

### IV. July 2023-June 2024 Outcomes Report (Org. Standards 1.3, 4.4, 5.9, 8.7)

- Report was sent out via email and is available on the CAAB website.
- Orange section shows CAP/HCRS programs and report periods, green section shows annual

## COMMUNITY ACTION ADVISORY BOARD EQUITY TRAINING MINUTES

Session 2: Interdependence and Generative Conflict  
Hybrid Meeting: in-person at Center for Community Health and through Webex online platform  
October 2, 2024 9:00 – 11:00 am

PRESENT	EXCUSED	ABSENT	STAFF
Clover Spears	Melanie Green	Faye Salomone	Abby Molloy
Rob Perkins	Diana Perez	Amy Roark	Ma.Caroline Lopez
Karyn Kameroff	Alishia Topper	Nickeia Hunter	
Lilly Pidhainyi	Brittini Lasseigne		
	Joyce Cooper		
	Jamie Spinelli		
	Ernie Suggs		
	David Poland		
	Megan Mulsoff		

### 1) **Introductions, grounding, and teambuilding**

- Grounding in the moment.
- Share name, pronouns, cultural identities, affiliations you want to share, an example of an adjustment, pivot, or shift you had to make on the fly.
- Principles of emergent strategy

### 2) **Creating the Container: Community Agreements (continued)**

- Discussed community agreements
  - Safety
  - Accountability
  - Trust
  - Respect
  - Transparency
  - Validation
  - Joy

### 3) **Principled Struggle and Generative Conflict**

- Discussion: What disorganizes us?
  - What gets in the way of living up to these commitments?
    - Ego, bias, cognitive dissonance, mental and physical factors, fear of a negative outcome, defensiveness, imposter syndrome, fear of being wrong or asking questions, fear of asking for help
    - Systems of power: capitalism, colonialism, white supremacy culture, patriarchy
      - How can we work within and around these systems of power?
    - Lack of knowledge, lack of time, lack of energy
  - What are ways we disorganize ourselves?
  - What external factors impact safety, accountability, trust, respect, transparency, validation, joy?

### 4) **Closing**



# VOTE

## Equity training attendance expectations

Melanie Green, Chair  
Action



# VOTE

## Approve CAAB Code of Conduct and Bylaws revisions

Melanie Green, Chair  
Action



# Nominations for 2025 CAAB Executive Team



# Impact NW Presentation

RJ Strangland





IMPACT NW

# **Clark County Housing Updates:**

Permanent Supportive Housing (PSH)

Rapid Rehousing (RRH)

Homelessness Prevention (HP)

RJ Stangland, Assistant Director of Housing & Safety Net Services

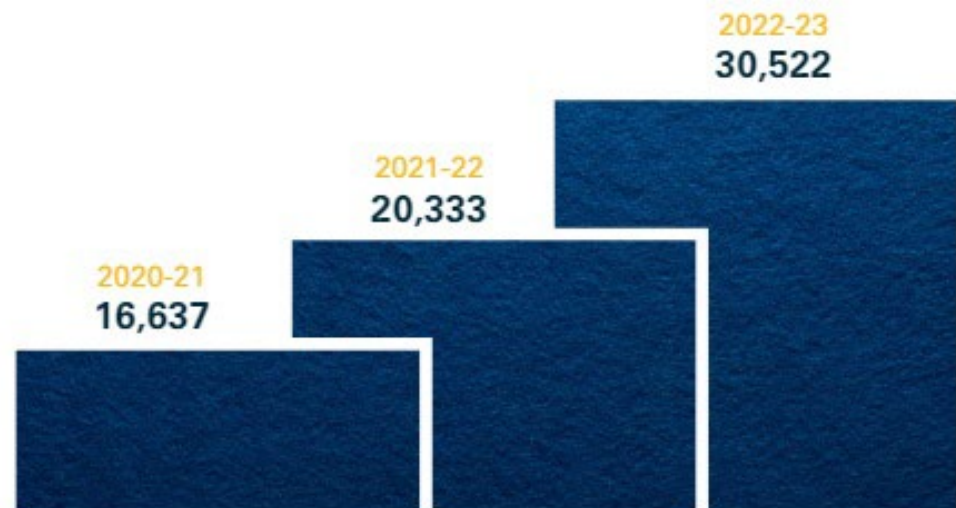
Al Holschbach, Clark Program Supervisor

# Housing & Safety Net Department



## Our impact:

Over the last three years we increased our services 83%



of clients say that Impact NW helped to strengthen and/or stabilize their lives



of clients say that Impact NW helped them connect with opportunities, resources or services



of clients agree that Impact NW respects their personal and cultural values



of households have maintained permanent housing





# PSH Programming

## **PSH Local** (Clark County funded)

- Currently Serving 4 Households/12 Individuals
  - 50% of individuals served identify as BIPOC
  - 100% remained housed (majority over 4+ years)
- Last FY, 3 Households/9 Individuals were served
  - 56% of individuals served identify as BIPOC
  - 100% remained housed



# PSH Programming

## **PSH HUD Match** (Supporting INW's PSH HUD Master Leasing)

- Currently Serving 7 Households/7 Individuals
  - 14% of individuals served identify as BIPOC
  - 100% remained housed (majority over 8+ years)
- Last FY, 8 Households/8 Individuals were served
  - 25% of individuals served identify as BIPOC
  - 100% remained housed
  - One death due to chronic health condition



# RRH Programming

## **RRH** (Clark County funded)

- Currently Serving 11 Households/13 Individuals
  - 23% of individuals served identify as BIPOC
  - 1 New Housing Placement
  - 100% remained housed
- Last FY, 12 Households/17 Individuals were served
  - 44% of individuals served identify as BIPOC
  - 3 New Housing Placements / 1 HH Graduated w/ HCV
  - 82.4% are known to still be housed



# HP Programming

## **EPRAP** (Clark County funded)

- Currently Serving 20 Households/61 Individuals
  - 52% of individuals served identify as BIPOC
  - 100% avoided eviction and remain housed
- Last FY, 10 Households/23 Individuals were served
  - 66% of individuals served identify as BIPOC
  - 100% avoided eviction and remained housed



# Success Stories



# PSH Success Story

George is a single white male in his late 70s who enrolled in INW's PSH HUD program in September 2021. Due to his age, he was experiencing onset dementia symptoms along with other chronic medical conditions. His memory and cognitive impairment made it challenging for him to manage many instrumental activities of daily living as well as leaving him vulnerable to predatory individuals seeking to exploit him.

Unfortunately, George was victimized financially by a neighbor. This incident was reported to Adult Protective Services and an investigation was opened. George's INW Supportive Housing Specialist coordinated services with many agencies supporting George, including his home health aid, his nurse care manager at PeaceHealth, his medical insurance, his Area Agency on Aging and Disabilities caseworker, along with Adult Protective Services.

His INW Supportive Housing Specialist also assisted George with scheduling medical appointments, arranging transportation to his medical appointments, and obtaining a medical alert system through his insurance provider. The collaboration across these parties allowed George to sustain some degree of stability in his housing, health, and finances. It also eased George's transition into an Adult Family Home after he was hospitalized after a fall in his apartment. Without the support provided in tandem with these partners, it is highly likely that George would have continued to face ongoing victimization by unscrupulous individuals as well as further deterioration in his health or even death.



# PSH Success Story

Courtney is a single white female in her 50s who has been a successful participant in INW's PSH Local program since 2016. She experiences disabling depression.

In the last year, she developed cardiac symptoms that required multiple medical visits, including surgical intervention. Courtney's INW Supportive Housing Specialist helped her navigate DSHS for additional supportive services. They also assisted Courtney in scheduling medical transportation to ensure Courtney could attend these critical medical appointments.

Her INW Supportive Housing Specialist also assisted her in obtaining utility assistance via LIHEAP through Clark Public Utilities. Secondly to the support her Impact NW case manager provided during her medical crisis, Courtney experienced some improvements in her depressive symptoms which enabled her to reconnect with family members and strengthen her social support network.



# RRH Success Story

Ramona was a chronically homeless, visually impaired woman in her 60s who experienced housing insecurity for 10+ years prior to her enrollment in RRH in April 2022. Ramona was mainly sleeping in her vehicle during her periods of homelessness and previously was enrolled in a housing program in Oregon that was unable to retain its funding. Due to the traumas Ramona experienced and horrific things she witnessed during her periods of homelessness, she had absolutely no trust in the system and was on high alert and in fight-or-flight mode. She did not believe that INW could help her.

Ramona's INW Housing Specialist was able to build trust with her after several months of consistently showing up in support. She slowly began letting her guard down and has had her trust in the system restored. Her INW Housing Specialist assisted her in reestablishing medical care and obtaining new glasses. Ramona used to teach and write music, so by getting new glasses allowed her to see and write music again. She hopes to eventually start teaching music lessons again and has begun composing music too.

Ramona was also able to obtain Social Security benefits as well as part-time employment for a few hours per week. The income from Social Security and her employment enabled her to pay expenses to make her vehicle operable and road legal. She also has begun paying a portion of her rent, which has increased her self-esteem. Having stabilized her housing, Ramona can live her life again and feels safe in her surroundings. Ramona has also been able to quit smoking as she does not feel she needs it anymore as her stress is now minimal.





# HP Success Story

Lucy is a single mother in her 50s with an elementary school age child. She has a history of working in home care, but was laid off by her agency when they downsized. She entered EPRAP after exhausting her savings and facing eviction due to rental arrears. She had been actively looking for work.

During the intake and assessment, Lucy identified a need for employment support and finding a new job. Her INW Housing Specialist referred her to WorkSource where Lucy accessed resources in revising her resume and identifying computer skills she needed to improve. She took several classes at WorkSource focusing on increasing these computer skills.

Lucy also identified having high levels of anxiety when interviewing for jobs. WorkSource connected her with an online AI program where she could practice her job interview skills. She stated that this has been very helpful. Just recently, Lucy was hired back in her field as an in-home care provider serving adults with developmental disabilities. Soon Lucy will be able to graduate, as her income and monthly budgeting shows progress to meet all of her needs.



# Successes & Challenges

## **Successes**

- Obtain and Maintain Housing
- Relationship/Trust Building
- Improved Quality of Life
- Addressing the historically marginalized and underserved populations in Clark County
- Spectrum of programs meet variations of needs
- Clark County Flexible Funds!!!



# Successes & Challenges

## **Challenges**

- Higher vulnerability scores being referred to lower scope of services
- Limited mental/behavioral health services
- Substance Use Disorder vs. Engagement
- Fixed Incomes/Low Wages vs. Housing Market
- Difficulty finding living wage jobs
- Community need is still above resources available



Questions?

# July 2023 - June 2024 Finance Report & Audit Update



## Finance Reports (information)

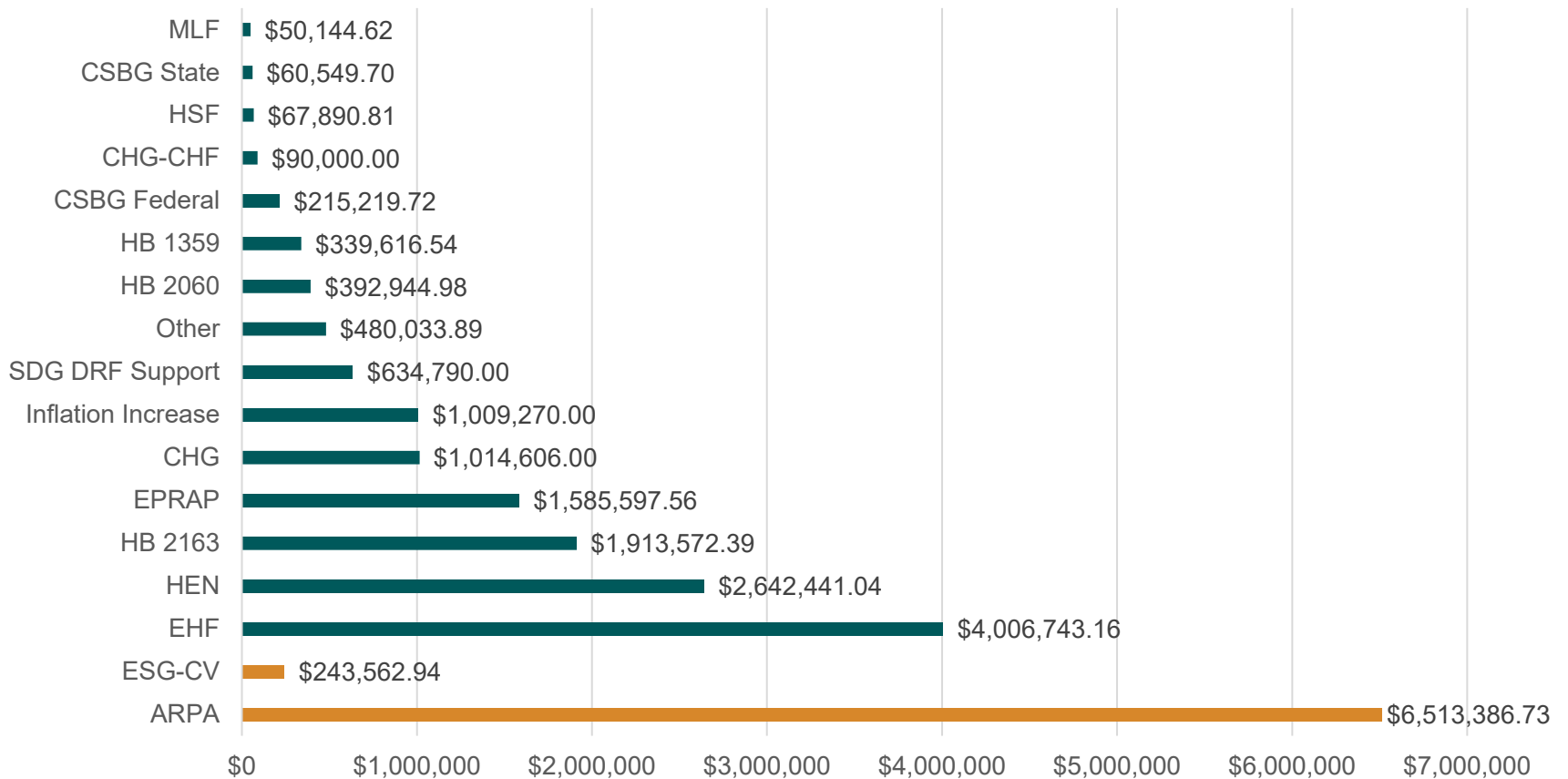
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- July 2023 – June 2024 All Funding Finance Report
  - Rhonda Hills, Alissa Page
- PDFs of the reports will be sent in the follow-up email
- Separate expense and revenue reports



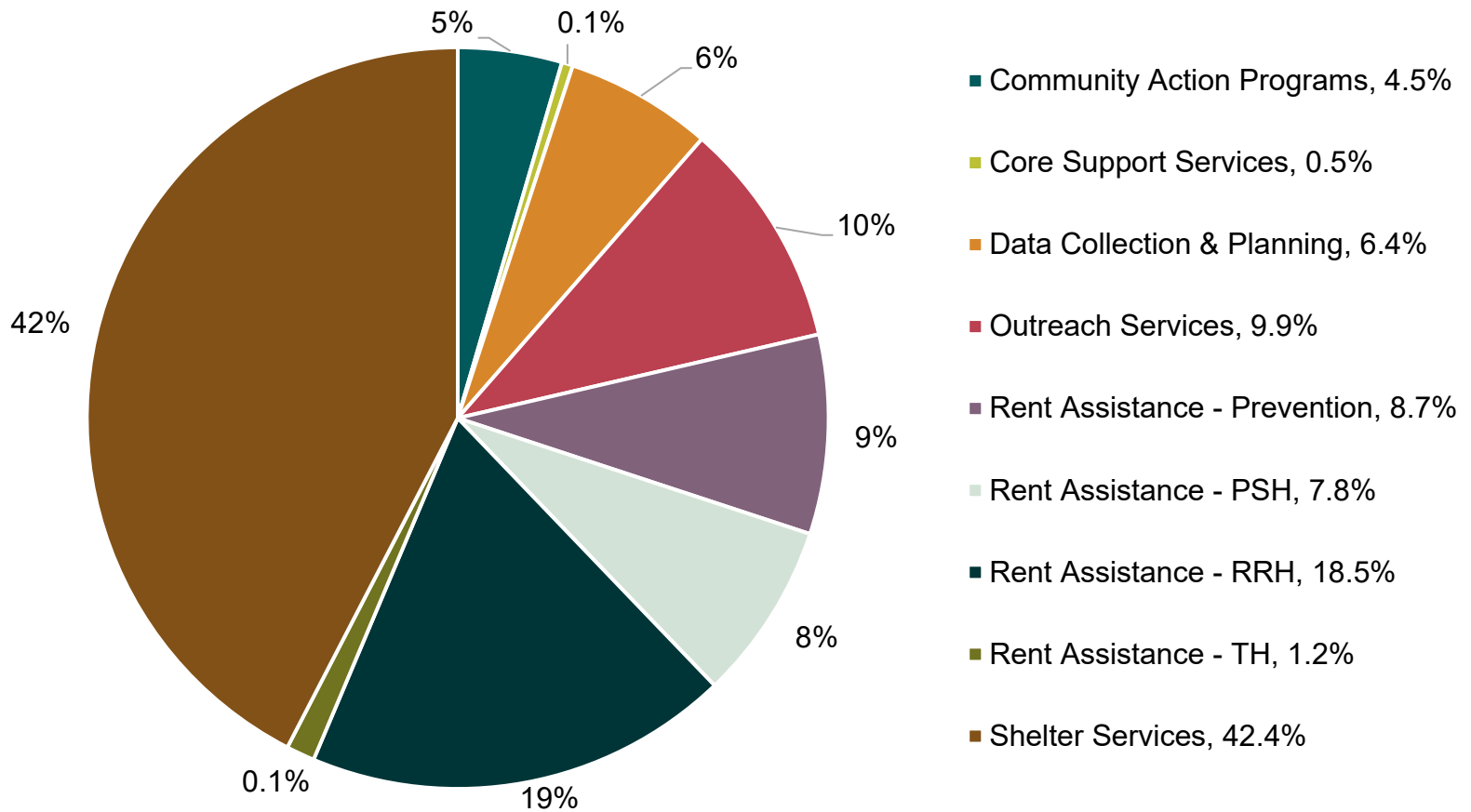
# Finance Reports: Funding Expended by Fund Source

Distribution of funding by fund source. Includes regular funds (dark teal) and COVID funds (orange) expended July 2023 - June 2024.



# Finance Reports: Funding Expended by Service Type

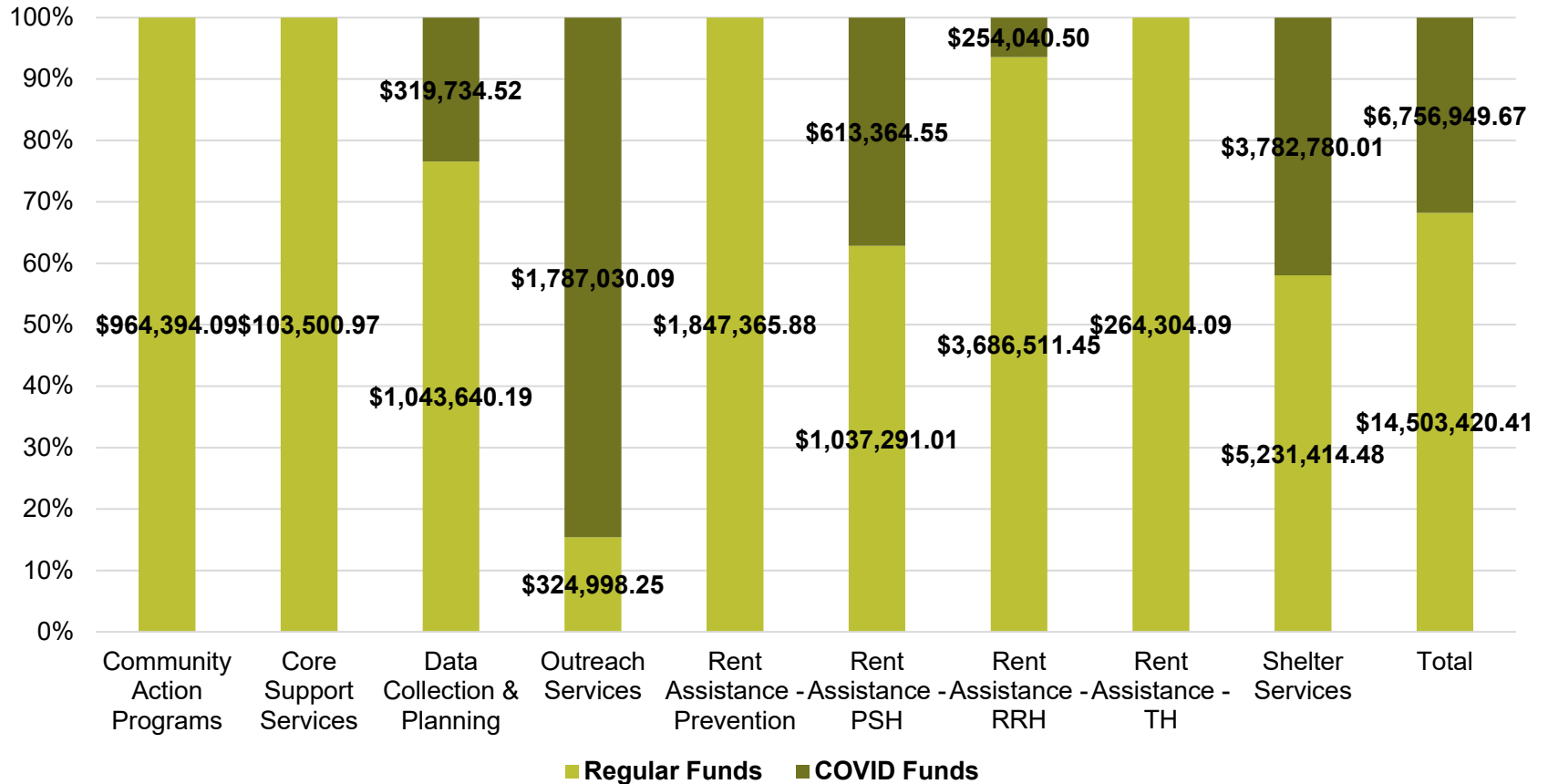
Distribution of funding by type of service provided. Includes regular and COVID funds expended July 2023 - June 2024.





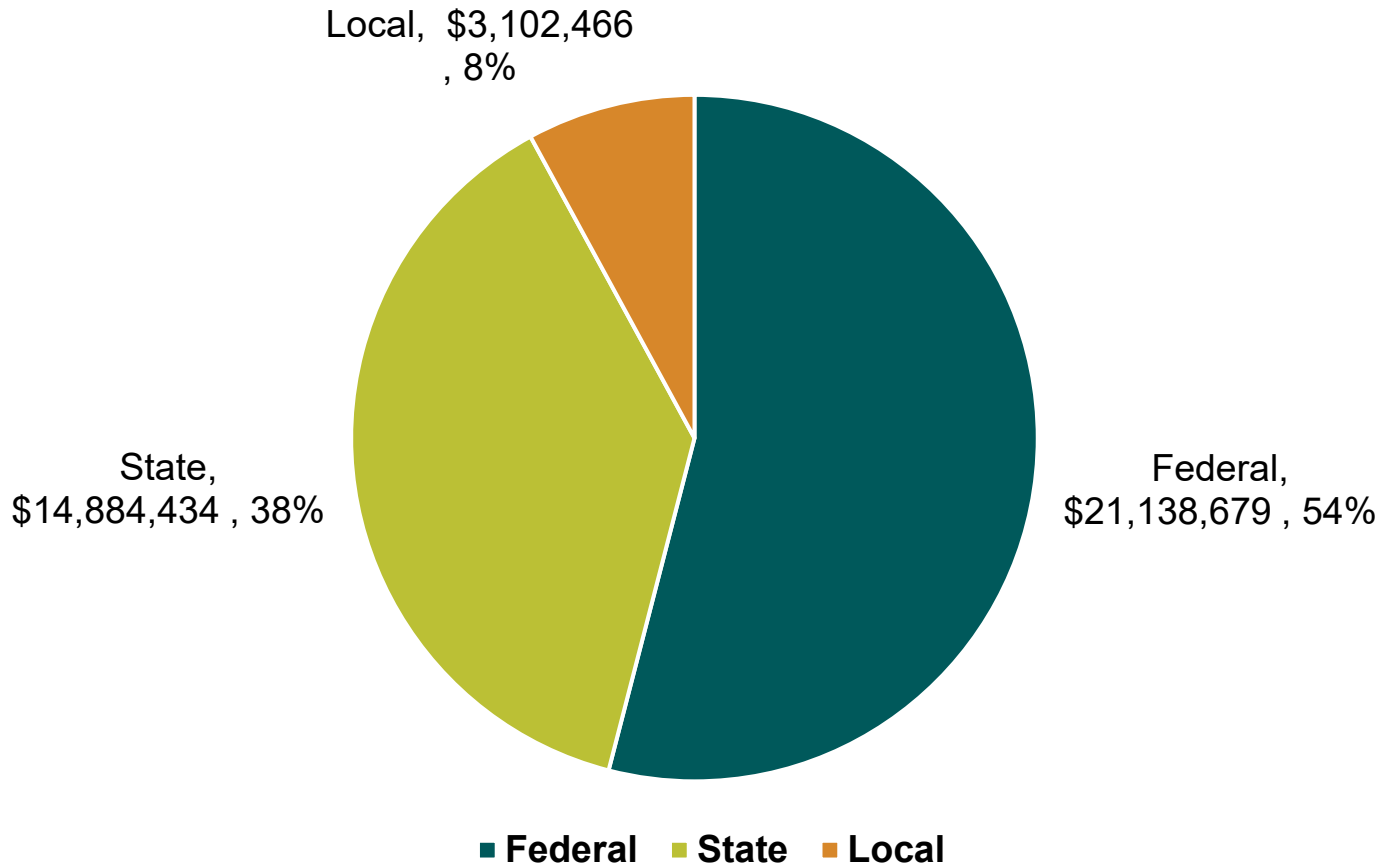
# Finance Reports: Funding Expended by Service Type

Distribution of funding by type of service provided. Compares regular and COVID funds expended July 2023 - June 2024.



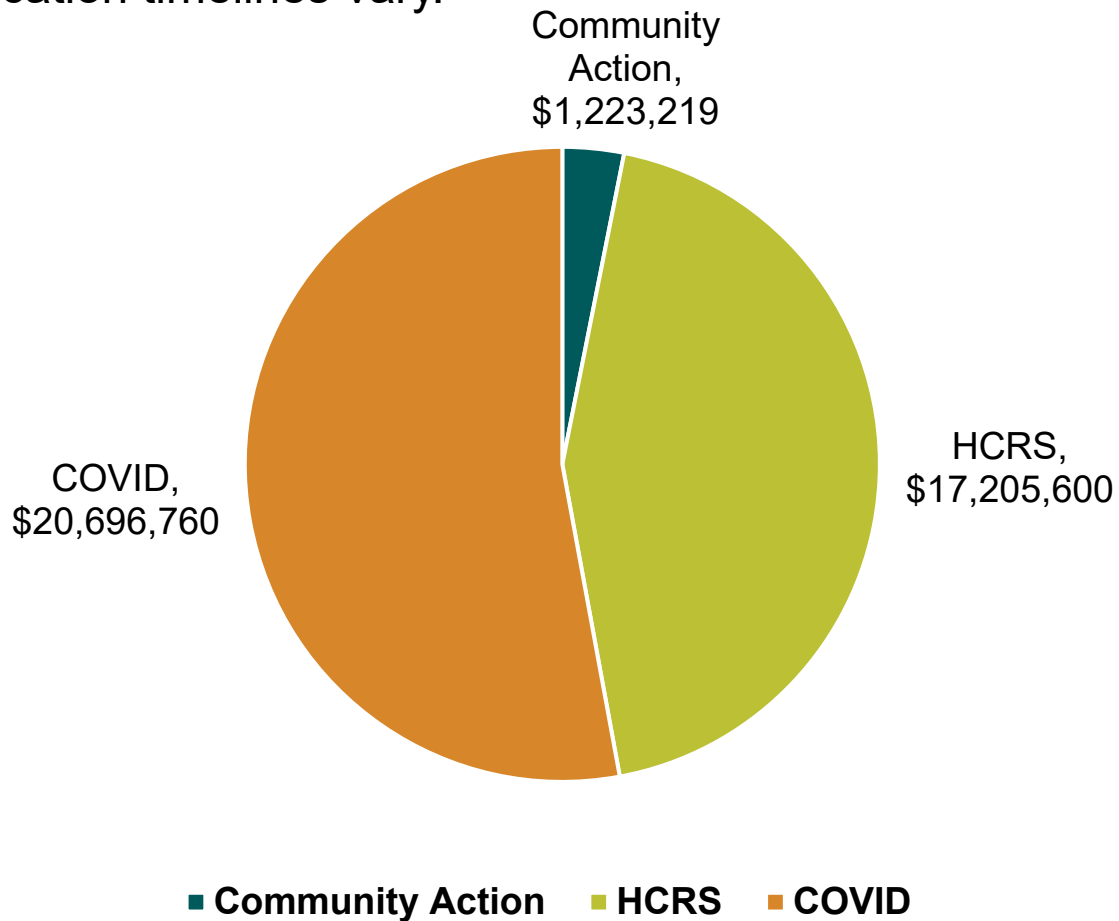
# Finance Reports: Revenue Fund Sources

Comparison of fund sources received between state, local and federal awards. Includes regular and COVID related funds. Allocation timelines vary.



# Finance Reports: Revenue Fund Categories

Comparison of funds received between regular allocations and COVID-19 funding. Allocation timelines vary.



# Finance Reports: Clark County Annual Audit

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Clark County undergoes an annual audit for all funding.

- Results are posted online at <http://portal.sao.wa.gov/reportsearch>
- Most recent audit report was issued 9/05/2024 for the period January 1, 2023 through December 31, 2023
- No findings were identified, including for funds overseen by Community Services



# Task Force Updates

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- Legislative Advocacy Task Force
  - Amy Roark
- Community Needs Assessment Task Force
  - Abby Molloy
- Policy Task Force
  - Abby Molloy



# City of Vancouver Affordable Housing and Homelessness Update

Samantha Whitley





## Housing Team Updates

- Rental Habitability
- AHF Guideline Updates
- Federal Pre-Applications

**Samantha Whitley**, Housing Programs Manager  
Economic Prosperity & Housing





# Habitability

Stakeholder Committee helped inform:

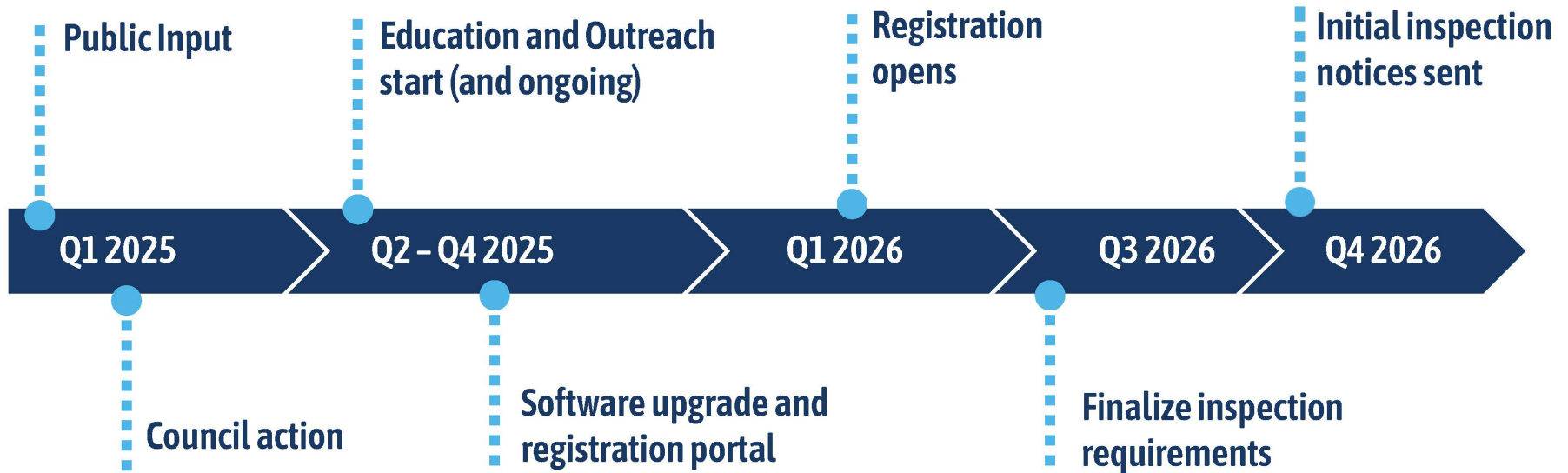
- Rental Registration
- Annual Fee
- Periodic Inspections
- Tenant Relocation Assistance
- Outreach & Education
- Reporting

Council Workshop 10/21/24





# Estimated Timeline for Habitability Implementation



# Draft Updates to AHF Guidelines

- Added program objectives
- Added basic needs to rental assistance
- Updated award process
- Updated income documentation
- Added UGA allowance
- Added technical assistance

Will be reviewed by Council  
by end of year





## Pre-Applications

- 20 received
- ~\$2.9M requested
- ~\$2.2M available
  - 4 business assistance
  - 2 housing development
  - 8 public service
  - 3 rental assistance
  - 3 homeless support



# January Meeting Discussion

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- RFA training
- Special requests



# Open Public Forum and Other Business

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- Open Public Forum (up to 3 minutes)
- Other Business
  - CSBG Monitoring – August 20, 2024
  - CAP and HCRS RFA
- Adjourn

***Save the date:***

***Next Equity Training: Wednesday, December 4, 9-11 am***

***Next Regular Meeting: TBD January 2025***

