



Minutes: CLARK COUNTY CIVIL SERVICE COMMISSION MEETING

IN ATTENDANCE

- COMMISSIONER MARLA LUDOLPH-HEIKKALA (CHAIR)
- COMMISSIONER CRYSTAL KROELLER (VICE CHAIR)
- COMMISSIONER LEAH ANAYA
- COMMISSIONER GARRY PRESTHUS
- COMMISSIONER COLETTE DRAPER
- SENIOR DEPUTY PROSECUTING ATTORNEY CHRISTINE COOK (COUNSEL TO THE COMMISSION)
- SECRETARY/CHIEF EXAMINER LESLIE HARRINGTON SMITH

MEETING DATE: THURSDAY JULY 18, 2024 REGULAR MEETING
 MEETING TIME: 3:00 P.M. SPECIAL MEETING

LOCATION: *This meeting will take place IN PERSON and via Microsoft Teams.*
 CONF RM. 511 CONF RM. 523 CONF RM. 433
 CCSO ADMIN CLASSROOM CONFERENCE CALL
 MICROSOFT TEAMS MEETING LINK: [Click here to join the meeting](#)
 (Phone Number +1 213-262-7043 Phone Conference ID: 767 787 326#)

Guests included Kristen Olson and Kristyn McFarland and Sgt. Chris Skidmore from the Sheriff's Office

EXECUTIVE SESSION:

Commissioners had no need to discuss personnel issues in Executive Session, with respect to RCW 42.30.110(1)(g) regarding Items #1 and #2 on the agenda.

REGULAR SESSION:

1. Commissioners reviewed and certified the following background investigations submitted:

- Bass, Audrey – Sheriff's Support Specialist II
- Freimuth, Brandon – Deputy Sheriff (With Reservations)
- Jewet, Devon – Sheriff's Support Specialist II
- Marinez, Madison – Deputy Sheriff (added 7/17/24)
- Sorensen, Sarah – Sheriff's Support Specialist II (from June agenda) (With Reservations)

2. Commissioners reviewed and confirmed removal for the following background investigations:

- Bennett, Kiera – Deputy Sheriff
- Fabian, Andrew – Deputy Sheriff

- Greenleaf, Kiel –Deputy Sheriff
- Nicosia, Kylie –Human Resources Representative
- Okutsu, Samuel –Deputy Sheriff (sent back to investigator for clarification)
- Snow, Brett –Sheriff’s Support Specialist II

3. Commissioners reviewed and certified the following eligibility lists for 12 months or until exhausted:

- Deputy Sheriff R003042 July 2024
- Sheriff’s Support Specialist II R002711 July 2024

4. Commission reviewed and approved the following meeting minutes:

- June 20, 2024 Regular Meeting Minutes

5. Other business to come before the Commission:

a. Vacancies as of 7/15/24

Job Title	Count	
Deputy Sheriff	8	13
Human Resources Representative	1	1
Program Assistant	1	1
Sheriff's Support Spec III	1	5
Sheriffs Support Specialist Supervisor	1	1
Grand Total	12	21

Kristen Olson had updated numbers, when the vacancy report was run on 7/15 the Sheriff’s Office was moving vacancies.

Next regular meeting is scheduled for Thursday August 15, 2024, at 3PM

Commissioners may confirm attendance:

- COMMISSIONER MARLA LUDOLPH-HEIKKALA
- COMMISSIONER CRYSTAL KROELLER
- COMMISSIONER LEAH ANAYA
- COMMISSIONER GARRY PRESTHUS
- COMMISSIONER COLETTE DRAPER

Date: 11-21-24
8-15-24


Marla Ludolph-Heikkala, Chairperson


Leslie Harrington Smith,
Secretary/Chief Examiner

Crystal Kroeller, Vice Chair, Civil Service Commissioner

APPROVED VIA TEAMS
Leah Anaya, Civil Service Commissioner

APPROVED VIA TEAMS

Colette Draper, Civil Service Commissioner

Garry Presthus, Civil Service Commissioner