



# Clark County Parks Advisory Board Meeting Minutes



Tuesday, August 13, 2024 4:00 PM to 5:30 PM

Virtual Meeting via Microsoft Teams and In-Person at Luke Jensen Sports Complex  
in the LJSP Bud Van Cleve Community Meeting Room

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**Board Members:** Jim Kautz, Teresa Meyer, John Jay, Donald Meeks, Paulo Zandamela, Janis VanWyhe

**Clark County Staff:** Amy Arnold, Lyde Wallick, Denielle Cowley, David Stipe, Kevin Tyler, Sherry Villafane

<b>Ex-Officio Members:</b>	<b>School District Liaisons:</b>	Cale Piland (Evergreen)*, AJ Panter (Vancouver)* Rachel Best (Camas)*
	<b>Parks Foundation:</b>	Tim Leavitt*

**Guests and Others:** Jane Tesner Kleiner, Jaynee Haygood  
\* Not Present

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**4:05 PM Call to Order**

Jim called the meeting to order. Advisory Board members, county staff, and guests introduced themselves.

**4:06 PM Administrative Actions**

Time	Action Item
4:06 PM	<b>MOTION BY:</b> Teresa Meyer <b>SECOND BY:</b> Donald Meeks
	<b>MOTION:</b> Motion to adopt Meeting Minutes for: <b>July 9, 2024 Minutes</b>
	<b>DISCUSSION:</b> The Minutes have both been approved.
	<b>IN FAVOR:</b> Unanimous <b>OPPOSED:</b> None <b>ABSTAINED:</b> None

**4:07 PM Public Comment**

Jane Tesner Kleiner re-introduced herself indicating she owns a landscape architecture business in Vancouver, used to work for Clark County in the Clean Water division, and was the city of Vancouver Parks Manager in previous years. Jane discussed that she was awarded a 5-year grant for 7 million dollars through the Inflation Reduction Act to address the urban tree canopy in lower income neighborhoods. Jane indicated that she will be the lead for the Southwest Washington region and discussed what areas the grant covers, the maps they will utilize, how she's working with the school districts on this, and how she's looking forward to coordinating with Clark County on this.

Jayne Haygood discussed that she is interested in updates regarding the Lewis & Clark Regional Trail. Jaynee said if there are questions, she would love for the Advisory Board members or county staff to attend the City of Vancouver's Parks & Recreation Advisory



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Board Commission; the next meeting is on Wednesday, August 21, 2024 at City Hall in downtown Vancouver.

## **4:11 PM Manager's Report**

Kevin discussed various work session requests regarding updates on Camp Bonneville, for the Farmland Conservation Easement with private landowners and councils, and for the Lower Columbia Estuary Partnership regarding the East Fork Reconnection project.

Kevin also discussed recruitments at the county indicating that interviews for the Parks Division Manager occur this week, and the interviews for the Compliance Manager position for Camp Bonneville and the Deputy Director occur next week. The county also has an open position for a Grounds Maintenance Worker and recruitment for that will begin shortly.

Kevin discussed the sewer leak that occurred at the VGSA (Vancouver Girls Softball Association) indicating there was a water main break which overflowed into the parking lot. Teresa and Kevin discussed whether the leak went into the stream, Public Health determined it did not, and Kevin discussed the cleanup process, its timeline, and alternative access points.

Kevin discussed the status of the staff reports for the Heritage Conservation Covenant and the NE 144<sup>th</sup> Street Acquisition. Janis, Kevin, and David discussed if the Heritage Farm Wetland project was affected by the inability of Department of Ecology to award funding to Clark County due to what Janis called improper environmental analysis and Jim, David, and Kevin discussed the county's Growth Management Act compliance status and assured all that the Heritage Farm Wetland project would be moving forward as planned regardless of the recent funding decision. David and Lynde discussed a presentation next week to RCO (Recreation and Conservation Office) for a splashpad at Orchards Community Park. David also discussed the Heritage Farm Wetland project's updates.

Kevin discussed Clean Water's program at Vancouver Lake involving the Parks and Public Health departments to cleanup and/or address the bacteria and algae blooms in the water; that Clean Water is implementing a pilot project at the swim beach to treat the water in that area for algae. Teresa, Kevin, and Paulo discussed whether this is harmful to the fish or wildlife and who does the cleanup. Kevin explained the process and also discussed the program's funding and signage.

David discussed various project updates regarding the front field replacement at Luke Jensen, the playground removal projects at Sifton Neighborhood Park and Gaiser Neighborhood Park, the pedestrian bridge repairs at Lacamas Lake Regional Park, and the



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bridge repairs at Moulton Falls. Teresa and David discussed the timeline for the bridge repairs at Lacamas Lake Regional Park and the repairs at Moulton Falls.

David also discussed that the Parks Planning and Development team will be at the Salmon Creek Farmers market on Thursday, August 15, 2024. Paulo and Lynde discussed the timing for this event and where it occurs.

Lynde and David also discussed the fencing installation at Curtin Creek Community Park and David indicated he's trying to wrap up the major maintenance projects this year.

Kevin and the Advisory Board members discussed their term expiration dates, the process for re-applying for the positions, how to change the terms end dates so they are staggered, and that the Bylaws may need to be re-reviewed and/or adjusted. Kevin indicated that this will be an agenda item on next month's meeting.

## 4:40 PM Unfinished Business

Date: August 13, 2024

## Agenda

Item: **Draft 2025 to 2030 Parks and Lands Capital Plan**

Action Item X  
Informational Item

### Overview:

The Parks and Lands division will seek approval from Council to adopt the updated Capital Improvement Plan (CIP).

Staff is seeking feedback from the PAB on the DRAFT CIP for the current fiscal year capital budget and the forecasted capital plan through 2030. This is an annual process that forecasts spending in the 6-year CIP including Major Maintenance, Stewardship Capital, New Park Capital, Park Acquisitions and Legacy Lands Acquisitions.

The public comment period closed on August 6, 2024.



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Planning and Development staff requests a recommendation from the Parks Advisory Board to advance the plan through the council adoption process which includes a review by the Planning Commission set for October 3, 2024.

**Prior Action by PAB:** Review on July 9, 2024

**Action Requested:** Recommendation to move CIP to PC for review.

**Attachment:** DRAFT 2025-2030 Capital Plan - <https://clark.wa.gov/sites/default/files/media/document/2024-08/25-30-draft-cip-240712.pdf>

**Prepared By:** David Stipe

**PAB Action:** David discussed the notable changes made in the Capital Improvement Plan (CIP) and that it must go to the Planning Commission for review. Janis and David discussed the maintenance that's been added, Park Land Acquisitions to be spent using PIF (Park Impact Fees) funds, and the removal of the East Fork Lewis River sub-area projects.

Time	Action Item
5:05 PM	<b>MOTION BY:</b> Teresa Meyer <b>SECOND BY:</b> Donald Meeks
	<b>MOTION:</b> Motion to move Capital Improvement Plan forward to Planning Commission for review.
	<b>DISCUSSION:</b> Modify the CIP to include and/or unhide the East Fork River sub-area projects, amend the Introduction to include background information on how much work the division has done, and add the project locations onto Figure 1.02.
	<b>IN FAVOR:</b> Unanimous with the above amendments. <b>OPPOSED:</b> None <b>ABSTAINED:</b> None

**5:07 PM New Business**  
There is none.

**5:08 PM Roundtable Discussion**  
Teresa said the guest, Jaynee Haygood, would like to know if there's an update on the Lewis & Park trail. Kevin discussed this and explained the history behind the trail indicating the county doesn't have any plans for trails in the future that would be



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consistent with the 6-year Capital Improvement Plan. David, Jim, and Kevin discussed why PIF funds cannot be used for these improvements. Kevin and Jaynee discussed if the City of Vancouver has any trail projects they are working on and Janis, Kevin, Teresa, David, and Don discussed if there's a map of the intended route of the Lewis & Clark trail.

Teresa and Kevin discussed the status of vacancy for the Parks Division Manager position, and Kevin introduced Sherry Villafane to the Advisory Board member and guests.

David and Kevin further discussed with the Advisory Board members about utilizing the PIF funds for trail development in the future. David indicated that in the future months the county will come back to the Advisory Board with an updated plan and presentation regarding this.

**5:25 PM Adjourn**

**Respectfully submitted, Amy Arnold**

# PUBLIC WORKS

 [Change language](#)



## Parks Advisory Board



Board meetings are held 4 pm to 6 pm the second Tuesday of each month on the Teams Virtual platform.

For information regarding the park use fee proposal, please visit <https://clark.wa.gov/public-works/draft-park-use-fee-proposal-public-comment-period>.

For questions regarding Clark County Public Works' Parks Advisory Board, or for interpretation or translation services for non-English speakers, or otherwise making materials available in an alternate format, contact Clark County Public Works' Amy Arnold via email at [Amy.Arnold@clark.wa.gov](mailto:Amy.Arnold@clark.wa.gov) or phone (564) 397-1688. Hearing/speech impaired may call the Washington Relay Center at 711.

Clark County appoints a seven-member Parks Advisory Board to:

- Advise and make recommendations to the Clark County Council and county staff relating to acquisition, planning and development of Clark County parks.
- Maintain communication with other organizations, associations and residents regarding Clark County parks.
- Advocate to decision makers and the public for parks purposes.

[Clark County Code, 2.61, Parks Advisory Board](#)

[In Person Public Comment Guidelines](#)

### Public Participation Instructions

#### Members

Name	Term expires
James Kautz, Chair	December 31, 2025
Teresa Meyer, Vice Chair	December 31, 2025
John Jay, Secretary	December 31, 2024
Donald Meeks	December 31, 2025
Paulo Zandamela	December 31, 2024

Name	Term expires
Vacant	December, 31, 2025
Janis VanWyhe	December 31, 2025
Tim Leavitt, ex-officio, Parks Foundation of Clark County Executive Director	No expiration date
AJ Panter, ex-officio, Vancouver Public Schools representative	No expiration date
Cale Piland, ex-officio, Evergreen Public Schools representative	No expiration date
Rachel Best, ex-officio, Camas Public Schools representative	No expiration date

# 25-30 Parks and Lands Capital Improvement Plan



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## Parks Advisory Board First Review

David Stipe, Parks and Lands Planning and Development Manager

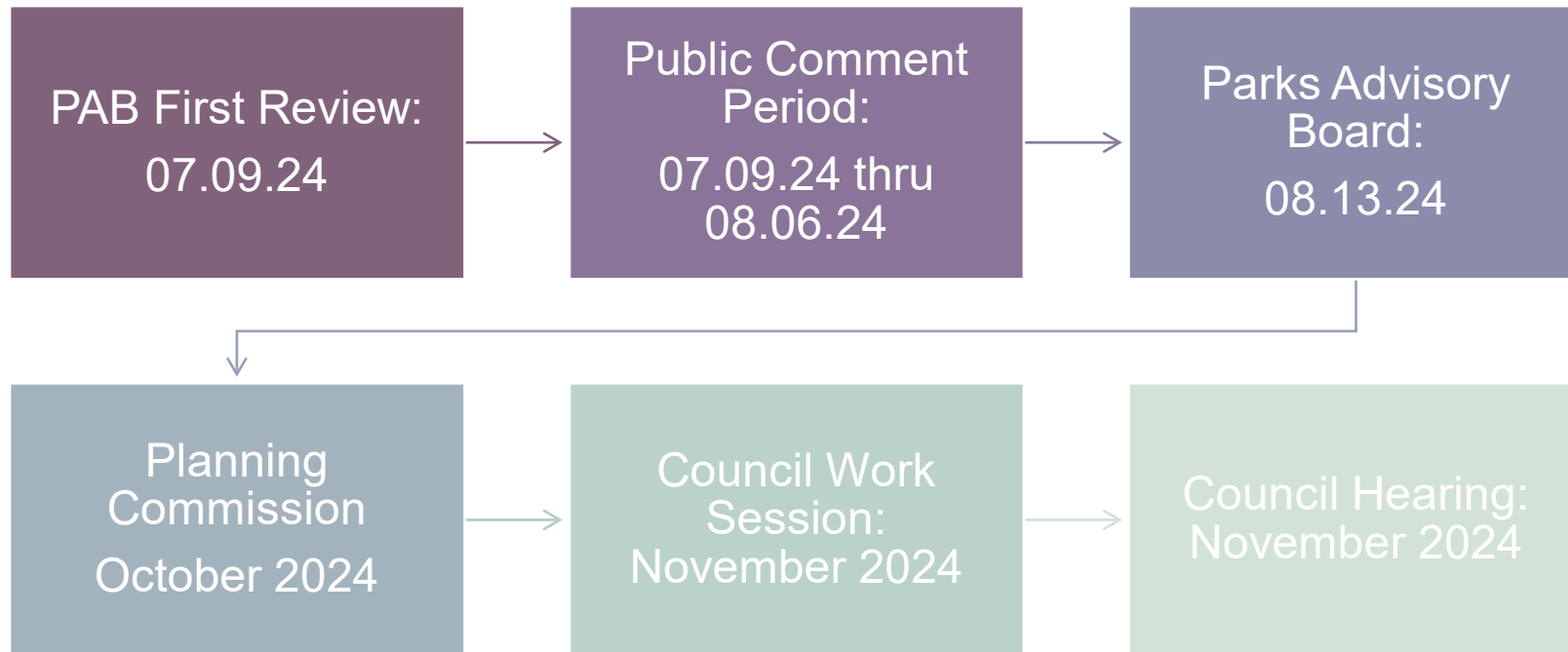
August 13, 2024





# Planned Public Process

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# Capital Improvement Plan (CIP) Overview

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- **PROS Plan**

23-28 PROS Plan adopted in April, 2022. The PROS Plan references the CIP.

The PROS Plan is consistent with RCW 36.70A (Growth Management Act) and provides a 20-year Capital Facilities Plan (CFP) and a 6-year Capital Improvement Plan (CIP).

The Parks & Lands Division is transitioning to an annual Capital Improvement Plan to inform the current FY Capital Budget and update the 6-year CIP.



# Notable 25-30 changes

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- Priority Shift from New Park Capital projects to Stewardship Capital projects.
- Reduced reliance on REET II funds to accommodate Public Works Clean Water's funding needs.
- Increased reliance on PIF funds for planning and development.
- Pause on acquisitions to free up PIF funds for development.
- Preventative Maintenance removed from the CIP. Provided in Appendix D as reference.



# At A Glance

## 2025 Approved v. 2025 Proposed

	FY 2025 – Forecasted Spending (2024 CIP)	FY 2025 – Proposed Spending (2025 CIP)
Preventative Maintenance (Appendix D 25-30 CIP)	\$755,000	NA
Major Maintenance	\$2,450,000	\$3,015,000
Stewardship Capital Improvements	\$5,778,167	\$5,927,288
New Park Capital Development	\$6,464,225	\$9,960,000
Park System and Site Planning	\$0	\$645,000
Legacy Lands Acquisition	\$3,275,000	\$7,030,000
Park Land Acquisition	\$2,700,000	\$1,684,039
Equipment & Vehicles	\$100,000	NA
<b>2023 Total CIP Budget</b>	<b>\$21,522,392</b>	<b>\$28,261,327</b>

25-30 Preventative Maintenance - \$5,129,000



# CIP Comparison

## 24-29 Approved 25-30 Draft

	24-29 Parks CIP (As Approved)	25-30 DRAFT Parks CIP (As proposed)
Preventative Maintenance (Appendix D 25-30 CIP)	\$4,890,000	\$0
Major Maintenance	\$11,929,000	\$13,557,000
Stewardship Capital Improvements	\$18,179,293	\$20,662,288
New Park Capital Development	\$17,449,225	\$19,975,000
Parks System and Site Planning	\$1,065,000	\$845,000
Legacy Lands Acquisition	\$16,301,300	\$18,105,000
Park Land Acquisition	\$4,950,000	\$1,684,039
Equipment & Vehicles	\$600,000	\$0
<b>2023 Total CIP Budget</b>	<b>\$74,426,215</b>	<b>\$74,828,327</b>

25-30 Preventative Maintenance - \$5,129,000



# Next Steps



Lucia Falls Regional Park

# Next Steps

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- August PAB Review and Recommendation
- October Planning Commission
- Council Work Session
- Council Adoption



# Questions?





# Further Questions and Comments to -

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## Capital Program Contacts:

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