



CLARK COUNTY

RFP #857

DESIGN SERVICES for OFFICE SPACE REMODELS

QUESTIONS and ANSWERS

UPDATED: JUNE 6, 2023

	QUESTION	ANSWER
1.	<p>Erica Bitterman-Ryon, CSI – Operation Coordinator Johansson Wing Architects, PC</p> <p>I am enquiring about the mandatory meeting tomorrow from 1pm-5pm. The 4 hours, is there site tours involved? What does the 4 hours entail?</p>	<p>Yes, we will be touring the 3 sites that need remodeled to give vendors a preview of what we have to work with.</p> <p>1pm meet at 1300 Franklin Street Walk down to 210 E 13th to look at the 5 stories of that building which will need to be renovated as the future home of Family Law Annex and Children Justice Center (approx. 1:15-3pm) 3pm-4pm go over to 1408 Franklin to look at the Election and Auto Licensing spaces that need remodeled to be all Elections. 4pm-5pm go over to Public Service Center to look at the 1st, 5th and 6th floors spaces that may be used for various tenants relocations (Including but not limited to Public Works Parks Division, Auto License, Human Resource, Information Technology, Indigent Defense, Parole and Probation, CRESA 911)</p>
2.	<p>Wright Architecture Inc. c/o John Wright AIA</p> <p>I would like to add our company contact details to the Plan Holder List from your website: https://clark.wa.gov/internal-services/request-proposal-1 We will of course include in our Attachment B, Letter of Interest when we participate in this RFP. My question is- Do we need to submit prior to the mandatory site meeting, May 24 at 1:00 ?</p>	<p>Since this is a mandatory meeting, before the meeting please.</p>
3.	<p>Consultants would like concept drawings and floor plans</p>	<p>Distributed to meeting attendees.</p>
4.	<p>Consultants would like copies of sign in sheet</p>	<p>Distributed to meeting attendees.</p>

5.	Budget for project	\$15M not including elections construction.
6.	On page 13 (PDF), Section IIB Proposal Submission – 2. Proposal there is reference to include “ <i>Annual Reports</i> ” and “ <i>Management CV’s</i> ”. However, these are not defined in the following Section IIC Proposal Content nor in the rest of the RFP. Please advise if these <i>should</i> be included. If so, please provide a defined explanation of what these elements should include.	<p>The Management CV’s are required and they are where you will tell us about each of your team members and managers for this project. Examples of items included on a CV are:</p> <p>Name of person and position held Years of experience Professional registrations/education Role Description Relevant experience/projects</p> <p>Annual reports: Some companies have these and others so I guess it would be an option but please include a section that explains if you do not have one. Here is an example of a firm’s annual report I found online. Annual Report 2022 - DLR Group If your report is this big you can just pull relevant information from it to give us the overview of your annual report to fit with-in the page limit.</p>
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