

CLARK COUNTY STAFF REPORT

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DEPARTMENT:

The Arthur D. Curtis Children's Justice Center (CJC)

DATE:

March 5, 2013

REQUEST: The Board of County Commissioners approve a proposal to reorganize the current Children's Justice Center staffing structure to add a Victim Advocate and delete CAI0002 Legal Secretary II position to meet a crucial need of child victims to ensure they have the help necessary to navigate through the legal justice system while involved in a prosecution case.

CHECK ONE: X Consent CAO

BACKGROUND

Advocacy services are essential to support a child victim and non-offending family members to provide information, help minimize further trauma to a child victim during the often stressful periods during an investigation and the prosecution phase of criminal-level abuse case has proven to increase the likelihood that prosecutors will be able to hold perpetrators accountable, resulting in a safer community for all. CJC must have victim advocacy services working in full coordination with the response team, which includes law enforcement, prosecutors, medical providers, mental health providers, and Child Protective Service social workers when crime has been committed upon a child in order to sustain accreditation with the National Children's Alliance, which in turn provides CJC federal funding support and national-level training opportunities. Human Resources has reviewed the job description for Victim Advocate and concurs with the recommendation to add a position in this classification.

COMMUNITY OUTREACH

Once a case has been charged for a child abuse crime, Victim Advocates must work closely with Clark County Deputy Prosecuting Attorneys and they become the single-point-of-contact for the child and non-offending family members. In the past the YWCA Sexual Assault Program advocates provided this advocacy service, but a recent policy change was made that prevents sufficient communication with CJC response team members to continue to meet this crucial service for children. There is no other option in the community to meet this Victim Advocacy role because it is a "system-based" need and "community-based" advocates are unable to provide this service.

BUDGET AND POLICY IMPLICATIONS

This reorganization change is to delete one position and add another, and does not increase CJC's staffing expenditures.

FISCAL IMPACTS

Yes (see attached form)

No

ACTION REQUESTED

The Board of County Commissioners authorizes the reorganization of CJC current staffing structure to add a Victim Advocate position and delete CAI0002 Legal Secretary II position.

DISTRIBUTION

Mary Blanchette, CIC

Laurie Bourcier & Jeremy Hammrich, Human Resources

Mary Blanchette

Executive Director

Approved:

BOARD OF COMMISSIONERS

March 5, 2013

SR 030-13

FISCAL IMPACT ATTACHMENT

Part I: Narrative Explanation

I. A - Explanation of what the request does that has fiscal impact and the assumptions for developing revenue and costing information

The Board of Commissioners approve a proposal to reorganize the current Children's Justice Center staffing structure to add a Victim Advocate and delete CAI0002 Legal Secretary II position to meet a crucial need of child victims to ensure they have the help necessary to navigate through the legal justice system and access healing and supportive services while involved in a prosecution case.

Part II: Estimated Revenues

	Current	Biennium	Next Bi	ennium	Second Biennium		
Fund #/Title	GF	Total	GF	Total	GF	Total	
							
	Total	+					

II. A – Describe the type of revenue (grant, fees, etc.)

Part III: Estimated Expenditures

III. A - Expenditures summed up

		Current	Biennium	Next B	iennium	Second Biennium		
Fund #/Title	FTE's	GF	Total	GF	Total	GF	Total	
1018/CJC OW.506 Legal Secretary Delete	1.00	<\$140,936>	<\$140,936>	<\$153,749>	<\$153,749>			
1918/CJC OW.709 Victim Advocate Add	(1.00)	\$130,651	\$130,651	\$142,528	\$142,528			
Total		<\$10,285>	<\$10,285>	<\$11,220>	<\$11,220>			

III. B – Expenditure by object category

	Current	Biennium	Next B	iennium	Second Biennium		
Fund #/Title	GF	Total	GF	Total	GF	Total	
Salary/Benefits	<\$10,285>	<\$10,285>	<\$11,220>	<\$11,220>			
Contractual							
Supplies							
Travel						ľ	
Other controllables							
Capital Outlays							
Inter-fund Transfers							
Debt Service							
Total	<\$10,285>	<\$10,285>	<\$11,220>	<\$11,220>			

CLARK COUNTY EMPLOYEE/POSITION ROSTER CHANGE FORM

Staff Report Effective Date: 5-Mar-13

Entered By:

Approved By:

Amount Currently Encumbered:

Arthur D. Curtis Children's Justice Ctr

Mary Blanchette

Department:

Department Approval:

Human Resources Approval:

Budget Approval:

10	Fund/Dept 018/CJC 018/CJC	A/D/C ¹ D A	CAI0002	Pos. Type ² Operating Operating	Current Classification Legal Secretary II Victim Advocate	To Classification	R G OW.506	S T	Mo. Salary 3,897	R G OW.709	S T	Mo. Salary	Effective Date	Wage		Change -6,406	22	Remaining Biennial Impact -140,936 130,651	
10	018/CJC	D	CAI0002	Type ² Operating	Classification Legal Secretary II		G	Т	Salary	G	T	Salary		Change -3,897	Change -2,509	Change -6,406	Biennium 22	Impact -140,936	Impact -153,74
10	018/CJC	D	CAI0002	Operating	Legal Secretary II	Oldssmedion		11					Date	-3,897	-2,509	-6,406	22	-140,936	-153,74
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22-Feb-13

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