

*Sub  
y/n*



proud past, promising future

CLARK COUNTY  
WASHINGTON

SR#2013-1003

**STAFF REPORT**

**DEPARTMENT:** Clark County Public Health

**DATE:** February 12, 2013

**SPECIFIC REQUEST:** Board of County Commissioner approval to add a new job classification, Community Health Specialist to the county pay plan. Board of County Commissioner approval to delete (1) vacant 0.8 FTE Nutritionist position approval to hire (1) 0.8 FTE Community Health Specialist position (70% grant funded) effective February 25, 2013.

**PUBLIC HEALTH STRATEGIC INITIATIVES**

<input type="checkbox"/> 1 – Ensure public safety and increase community resilience	<input type="checkbox"/> 4 – Link public health, primary care, behavioral health, oral health, and community resources in alignment with health care reform
<input checked="" type="checkbox"/> 2 – Increase opportunities for healthy living	<input type="checkbox"/> 5 – Demonstrate excellence in local public health practice and management
<input type="checkbox"/> 3 – Increase opportunities for every child to have a healthy start	<input type="checkbox"/> 6 – Other --

**BACKGROUND**

This request to add a new classification gives the Clark County Public Health department additional flexibility in recruiting individuals with varied educational and training backgrounds. Currently most job descriptions require a specific educational or training background (e.g., a nutritionist, health educator, or nurse). Much of public health's work focused on population and community-based approach to improving health outcomes for residents of Clark County can be done by multiple educational and training backgrounds. Current job descriptions require us, for example, to say we need a nutritionist, but the job could be done by a nutritionist, health educator, nurse, or other training background. This new classification, Community Health Specialist, allows us to post and recruit staff from a wider range of backgrounds.

**COMMUNITY INVOLVEMENT**

This request has been reviewed with LIUNA Local 335 bargaining unit, per labor contract requirement.

**HEALTH EQUITY**

**ACTION REQUESTED**

- Board of Commissioner approval to add a new classification, Community Health Specialist, range HD.036.
- Board of Commissioner approval to delete (1) vacant 0.8 FTE Nutritionist position HEW0037, range HD.036.
- Board of Commissioner approval to hire (1) 0.8 FTE Community Health Specialist position, range HD.036 (70% grant funded) effective February 25, 2013 which will be funded with % of grant funds.



\* 6 5 7 6 7 4 \*

*Prevent disease \* Promote healthy choices \* Protect food, water and air \* Prepare for emergencies*

**FISCAL IMPACT ATTACHMENT (Completed by Finance Manager)**

I. A – Describe the type of revenue (grant, fees, etc.)

General Fund

Fund #/Title	Current Biennium		Next Biennium		Second Biennium	
	GF	Total	GF	Total	GF	Total
1025 / Multnomah County Grant		246,907				
<b>Total</b>						

II. A – Expenditures summed up

Fund #/Title	FTE's	Current Biennium		Next Biennium		Second Biennium	
		GF	Total	GF	Total	GF	Total
1025 / Public Health			246,907				
<b>Total</b>							

III. B – Expenditure by object category

Fund #/Title	Current Biennium		Next Biennium		Second Biennium	
	GF	Total	GF	Total	GF	Total
Salary/Benefits		116,854				
Contractual		36,917				
Supplies						
Travel						
Other controllables		93,136				
Capital Outlays						
Inter-fund Transfers						
Debt Service						
<b>Total</b>		<b>246,907</b>				

# CLARK COUNTY EMPLOYEE/POSITION ROSTER CHANGE FORM

Department: Public Health

Staff Report Effective Date: 1-Feb-13

Employee	Fund/Dept	A/D/C <sup>1</sup>	Pos. No.	Pos. Type <sup>2</sup>	Current Classification	To Classification	Current*			Proposed*			Effective Date	Monthly Wage Change	Monthly Benefit Change	Total Change	Months Left in Biennium	Remaining Biennial Impact	Estimated Next Biennial Impact					
							R G	S T	Mo. Salary	R G	S T	Mo. Salary												
vacant	703HEW	D	HEW0037	Operating	Nutritionist		HD.036	1	4,046					-4,046	-2,533	-6,579		0	-157,897					
vacant	703HEW	A	new	Operating		CH Specialist				HD.036	1	4,046		4,046	2,533	6,579		0	157,897					
														0	0	0		0	0					
														0	0	0		0	0					
														0	0	0		0	0					
														0	0	0		0	0					
														0	0	0		0	0					
														0	0	0		0	0					
														0	0	0		0	0					
														0	0	0		0	0					
														0	0	0		0	0					
														0	0	0		0	0					
														0	0	0		0	0					
														0	0	0		0	0					
														0	0	0		0	0					
														0	0	0		0	0					
														0	0	0		0	0					
														0	0	0		0	0					
														0	0	0		0	0					
														0	0	0		0	0					
														0	0	0		0	0					
														0	0	0		0	0					
														0	0	0		0	0					
														0	0	0		0	0					
<b>GRAND TOTAL</b>																							0	0

Comments: \_\_\_\_\_

<sup>1</sup> A=Add; D=Delete; C=Change.  
<sup>2</sup> Position Type = Operating, Project, Revenue, Temporary, Parttime (less than 75%), Parttime-Project (less than 75%)  
 \*Step 1 for hourly nonexempt positions; Top of Q2 for M1 & M2 positions; or actual cost of reclassification (actual % change).

Prepared by: \_\_\_\_\_ Date: \_\_\_\_\_  
 Department Approval: John Wiesman Date: 1/24/2013  
 Budget Approval: [Signature] Date: 2/14/2013  
 Human Resources Approval: [Signature] Date: 2/14/2013

**System Update**  
 Entered By: \_\_\_\_\_  
 Approved By: \_\_\_\_\_  
 Amount Currently Encumbered: \_\_\_\_\_